



*Tracy High School*  
315 E. 11<sup>th</sup> Street, Tracy, CA 95376

*Jason Noll, Principal*  
*Rashmi Ahuja, Assistant Principal*  
*Paul Bretz, Assistant Principal*  
*Lyndell Hawkins, Assistant Principal*

Dear Students and Families,

It is with enthusiasm that the entire staff welcomes you to the 2017-2018 school year at Tracy High.

Tracy High School will provide you the opportunity to learn many new skills to succeed in life. Whether academic, vocational, social, or athletic, we encourage you to take full advantage of this school year to expand your horizons. Tracy High School believes strongly in our Expected School-Wide Learning Results (ESLRs) and our commitment that every graduate will exemplify the six pillars of our Character Counts program. Our ESLRs express our belief that all Tracy High Graduates will be:

**CRITICAL THINKERS, PROBLEM SOLVERS, AND USERS OF INFORMATION, TECHNOLOGY, AND RESEARCH** who will:

- Define and analyze problems.
- Gather, organize, and analyze data to solve problems.
- Summarize information and support conclusions with relevant data.
- Evaluate the validity of conclusions in light of the data presented.
- Utilize appropriate technology as a tool to complete tasks.

**EFFECTIVE COMMUNICATORS** who will:

- Write and speak using grammatically correct language that is appropriate to the audience.
- Read, listen, comprehend and translate (or decode) reflectively and critically.
- Be respectful of differing points of view.
- Be able to ask relevant, higher-level questions.
- Be able to understand and follow directions.
- Research sources and cite them correctly.

**RESPONSIBLE CITIZENS AND TEAM MEMBERS** who will:

- Show respect for personal property and the property of others.
- Respect individual rights and the diversity of others, including listening respectfully while others speak.
- Demonstrate consistent attendance and preparedness.
- Accept responsibility for his/her actions.
- Be involved in a group, event, or organization that contributes positively to his/her community.

## CHARACTER COUNTS

### Making Ethical Choices Based on the Six Pillars of Character

#### TRUSTWORTHINESS

Be honest; Do not deceive, cheat or steal; Be reliable — do what you say you'll do; Have the courage to do the right thing; Build a good reputation; Be loyal — stand by your family, friends, and country.

#### RESPECT

Treat others with respect — follow the Golden Rule; Be tolerant of differences; Use good manners, not bad language; Be considerate of the feelings of others; Don't threaten, hit or hurt anyone; Deal peacefully with anger, insults and disagreements.

#### RESPONSIBILITY

Do what you are supposed to do; Persevere: keep on trying; Always do your best; Use self-control; Be self-disciplined; Think before you act — consider the consequences; Be accountable for your choices.

#### FAIRNESS

Play by the rules; Take turns and share; Be open-minded and listen to others; Don't take advantage of others; Don't blame others carelessly.

#### CARING

Be kind; Be compassionate and show you care; Express gratitude; Forgive others; Help people in need.

#### CITIZENSHIP

Do your share to make your school and community better; Cooperate; Stay informed; Vote; Be a good neighbor, Obey laws and rules, Respect authority, Protect the environment.

Our goal at Tracy High is to make the 2017-2018 school year an outstanding one for all students. Take advantage of the many different programs and activities offered at Tracy High School. This handbook contains information that will help guide you throughout the year. If you have any questions at any time about the procedures, programs, rules or consequences at Tracy High School and you cannot find them in the Handbook, please check with a teacher, counselor or administrator immediately. The staff is here to help you reach your maximum potential and achieve your goals.

Tracy High continues to be one of the best high schools in the area and our staff is dedicated to maintaining this distinction. We need your support to attain this goal. Let us all work together to make the 2017-2018 school year positive and highly successful.

Respectfully,

*Jason Noll, Principal*

Tracy High School Student Handbook 2017-2018

Finger-Tip Facts

Tracy High Colors: Green and Gold

Tracy High Mascot: The Bulldog

Tracy High Alma Mater

Tracy High, our Alma Mater  
Colors green and gold  
We're for you and all you stand for,  
Loyalty untold,  
Ever striving, onward driving,  
We will never fail.  
Tracy High, our Alma Mater  
Hail to thee, All Hail

Office Hours

School offices and the telephone switchboard are open five days a week from 7:00 am to 4:00 pm. Please note the main Tracy High School phone number is:  
(209)830-3360

Campus Hours

The campus is open daily at 7:00 a.m. Students are expected to leave campus 15 minutes after the dismissal bell (3:02 p.m.), unless participating in staff-supervised activities.

Bookkeeper's Office, extension 2040

Fines and fees may be paid daily in the Bookkeeper's Office in the D Building. The office is open for parents every day from 7:30 am-3:30 pm (closed for lunch from 1:00 pm -2:00 pm). Please sign in at the Attendance Office during school hours. Students may go before school, during lunch and after school until 3:30 pm. Cash, cashier's check, or money orders will be accepted.

Library, extension 2046

The Library is open on Monday from 7:30 am -12:30 pm, and Tuesday –Friday from 7:30 am - 3:30 pm. The library staff is available to assist students and staff to locate, select, and use information and materials. All book fines and fees are to be paid in the library. Cash, cashier's check, or money order will be accepted.

Registrar, extension 2030

The Registrar is open daily for phone calls from 7:30 am to 3:30 pm. The Registrar's office assists with transcripts, enrolling students, student files, school boundaries, alumni information, and college-related financial aid information. Only cash, cashier's check, or money orders will be accepted for transcripts.

Student Leadership/Student Store, extension 2320

The Student Store is located in the D Building. Students may purchase green and gold school spirit items, treats, school supplies, and gifts at the Student Store. It is open daily at lunch. Parents can come on campus during lunch to make purchases (please check in at the Attendance Office) from the store or call to arrange an appointment.

Tracy Unified School District Board of Education

Jill Costa, President  
Greg Silva, Vice President  
Sondra Gilbert-Clerk  
Daniel Arriola  
Walter Gouveia  
Ted Guzman  
James Vaughn

Tracy Unified School District Cabinet

Dr. Brian Stephens, Superintendent  
Dr. Casey Goodall, Associate Superintendent for Business Services  
Dr. Sheila Harrison, Associate Superintendent for Educational Services  
Tammy Jalique, Associate Superintendent for Human Resources

Tracy High School Administrators

Jason Noll	Principal
Rashmi Ahuja	Assistant Principal
Paul Bretz	Assistant Principal
Lyndell Hawkins	Assistant Principal

Counselors

Kamara Brown	Jessica Escobedo
Sharie Carey	Gloria Miller

Florence Smith and Eric Lee, School Psychologist  
Wendy Karp and Melissa Syed, Speech Pathologists

Certificated Staff by Department

Agriculture

Georgia Edmondson, Jason Gentry, Laura Kelley, Pat Rooney

Auto Shop

Valley Wong

CTE (Home Ec) Doyle Dixon, Debbie Johnson, Corrina Holbrook, TBA

English

Stacey Browne, DeEtte Burton, Curtis Campbell, Bond Cashmere, Debra Corona, Carol Garske, Gary Henderson, Regina Johosky, Benjie Lagasca, Vanessa Link, Brian Musich, Sarah Rockey, Melonie Tuttle, Lisetta Wallace

Drama

Ellen DiFilippo

Fine Arts

Joy Cornish-Bowden, Jennifer Grover, Andrea Harvey, Jeffrey Kumagai, Tom Renner, Catherine Smutny

Librarian

Susan Perry

Math

Elizabeth Castello, David Daily, Ryan Hern, Phil Kalis, Charles Lunetta, Owen Murray, Richard Newton, Michelle Pereira, Doug Piuser, Jeffrey Swytak, Kathy Teixeira, Jeanette Tober

Modern Language

Nisla Fonseca, Julian Melgarejo, Oscar Mendez, Diane Moen, Jamie Perez, Maria Pozsar, Maribel Rubalcava, TBA

Physical Education

Amanda Bowman, Alayna Carter, Paulette Keeney, Jeff Pribble Matt Shrout, Derek Solano

Science

Richard Dibler, Sally Hutsell, Erin McKay Delgel Pabalan, Ellen Raco, Dean Reese, Jon Waggle, Ken Wedel, Debra Wittkowske, TBA

Social Science

Jeff Alexandre, Robert Allee, Cameron Chitwood, Colette Crowley, Jay Fishburn, Jo Gutierrez, Darin Haydock Rachel Herman, Karleen Kurys, Rachel Lee, Robert Lee, Justin Nunn, Mike Woodward

Special Education

Paul Demsher, Mauricio Martin, Suzanne Richerson, Lavonna Robbins, Nancy Rosato, Sarah Silvinson, Diana Wing, Heather Yates

Specialized Instructors

TBA– Adaptive PE

Classified Support Staff

Administrative Office Classified Support Staff

Patty Adame	Site Budget/Facilities Manager
Danielle Brightenstine	Administrative Secretary
Judy Brown	Attendance Secretary
Rosemary Dooley	Attendance Clerk
Debra Hartenstein	Bookkeeper
Lynne Holck	Principal’s Administrative Assistant
Yolanda Montes	Administrative Secretary
Lisa McMahan	Registrar
Merry Zimmermann	Administrative Secretary

Office Classified Support Staff

Maria Arce	Career Education
Fran Brown	Clerk Typist II Agriculture Department
Erin Lundberg	Library Tech
Colton Randall	Library Media Assistant II

Instructional Paraprofessional I

Julie Aguilar	Wendy Gutierrez
Debra Angelo	Meenakshi Kalia
Terri Baker	Nitika Kapoor
Lucia Costa	Janelle Sua
Anne DeBattista	Elizabeth Trigler-Fields
Virgen Del Rio	

Parent Liaison

Pia Simmonds

School Security Staff

Gabe Castro, Head Security  
Rafael Soares  
Jenean Stokes

School Custodians

Al Faria, Head Custodian  
Mirna Galindo  
Felipe Gonzales  
Pat Medeiros  
Eusebio Ontiveros  
Eddie Silva

Food Service Workers

Carrie Jones, Supervisor	
Carmen Aguilar	Gina Merritt
Kacy Daniel	Olga Wallis
Martha Day	Laura Zielonka
Porsha Fowler	
Maria Mendoza	

## College Testing Dates

Students planning to attend college after high school should meet with their counselors to determine which appropriate college tests should be taken. Most tests require students to sign up at least two months in advance and may require the completion of applications, etc. To assure a seat at Tracy High School test center, register as early as possible and use our test center code of 053532. Pick up test registration forms in the Counseling Office. Testing dates at Tracy High are listed below.

SAT Test Dates (Anticipated) - 2017-2018 Register online at: <a href="http://collegeboard.org">collegeboard.org</a>	
<b>August 26, 2017</b>	SAT & SAT Subject Tests
<b>October 7, 2017</b>	SAT & SAT Subject Tests
<b>November 4, 2017</b>	SAT & SAT Subject Tests
<b>December 2, 2017</b>	SAT & SAT Subject Tests
<b>March 10, 2018</b>	SAT Only
<b>May 5, 2018</b>	SAT & SAT Subject Tests
<b>June 2, 2018</b>	SAT & SAT Subject Tests

PSAT	
<b>October 14, 2017</b>	Students may register for this exam. Check with your counselor for more details.

ACT Test Dates - 2017-2018		
Test Date	Regular Registration Postmark Deadline (regular fee)	Late Registration Period (regular fee plus late fee)
<b>September 9, 2017</b>	August 4, 2017	August 5- August 18
<b>October 28, 2017</b>	September 22, 2017	September 23-October 6
<b>December 9, 2017</b>	November 3, 2017	November 4-November 17
<b>February 10, 2018</b>	January 12, 2018	January 13-January 19
<b>April 14, 2018</b>	March 9, 2018	March 10-March 23
<b>June 9, 2018</b>	May 4, 2018	May 5-May 18
<b>July 14, 2018</b>	June 15, 2018	June 16-June 22, 2018

## Athletics

Tracy High School competes in the Tri-City Athletic League (TCAL). Student athlete's must adhere to the district eligibility standards outlined in the Scholastic Eligibility section of this book. All students wishing to participate must have completed a physical exam, a pre-medical history, provide proof of insurance, an emergency medical card and a sports waiver form. All student- athletes must be in good academic and behavior standing\*. **For information, please call Athletics at 830-3360, ext. 2035.**

No person shall on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics. (5 CCR 4920)

The district's athletic program shall be free from discrimination and discriminatory practices in accordance with state and federal law. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for both sexes. Any complaint regarding the district's athletic program shall be filed in accordance with the district's uniform complaint procedures, please contact Director of Student Services and Curriculum, Sam Strube, at (209) 830-3280.

Director of Athletics: Gary Henderson

### Fall Sports

Football (Frosh, Soph)  
Soccer (Boys - Frosh/Soph)  
Volleyball (Frosh/Soph)  
Cross Country  
Tennis (Girls)  
Water Polo (Boys & Girls)  
Golf (Girls)

### Winter Sports

Basketball (Boy's Frosh/Soph)  
Girls Basketball (Frosh/Soph)  
Wrestling (Frosh/Soph)

### Spring Sports

Baseball (Frosh/Soph)  
Softball (Frosh/Soph)  
Track (Boys, Girls)  
Swimming (Frosh/Soph)  
Gymnastics  
Golf  
Tennis (Boys)  
Soccer (Girls – Frosh/Soph)

Students interested in participating in any of these sports should contact the Athletics Office at 830-3360, ext. 2035; or the website [www.tracyhighsports.com](http://www.tracyhighsports.com). You will also find a listing of the coaches on the web site.

## Assistant Principals

Should you need to talk to a school administrator, you should contact the assistant principal as shown below.

Students are assigned to assistant Principals according to alphabetical listing of their last name.

Ms. Ahuja	P – Z	(209) 830-3360
Mr. Bretz	A-Gn	(209) 830-3360
Mr. Hawkins	Go – O	(209) 830-3360



# Tracy High School Bell Schedule 2017-2018

## Monday (Early Release)

Period	Warning Bell	Tardy Bell	Dismissal Bell
1	7:53	8:00	8:44
2	8:44	8:51	9:35
3	9:35	9:42	10:25
4E	10:25	10:32	11:15
Early Lunch	10:25		11:00
4L	11:00	11:07	11:50
Late Lunch	11:15		11:50
5	11:50	11:57	12:41
6	12:41	12:48	1:32

## Tuesday-Friday

Period	Warning	Tardy Bell	Dismissal Bell
1	7:53	8:00	8:59
2	8:59	9:06	10:05
3	10:05	10:12	11:10
4E	11:10	11:17	12:15
Early Lunch	11:10		11:45
4L	11:45	11:52	12:50
Late Lunch	12:15		12:50
5	12:50	12:57	1:56
6	1:56	2:03	3:02

### **Bus Transportation**

Transportation will be provided to and from school from certain areas in Tracy. Only regularly scheduled bus students are to ride school buses. Riding the school bus is a privilege which may be enjoyed as long as students follow the bus rules and are courteous and respectful to the driver and other students.

The buses transporting students to school will arrive between 7:00 and 7:10 a.m. and unload students in front of the school. In the afternoon the buses load students in front of the school and depart at approximately 3:15 p.m. Should you have any questions regarding the bus schedule, location of bus stops, items lost on the bus or fees, please phone the Transportation Department at (209) 830-3216.

**For more information concerning bus fees, please contact the**

**Transportation Department at 830-3216.**

## **Counselors**

Counselors at Tracy High are here to help students with their academic and personal needs. Our goal is to help all students obtain a high school diploma. Students are assigned to counselors according to the first letter of their last name. Students will have the same counselor while they are attending Tracy High School.

Students may make appointments to see their counselor in the Counseling office. Students are to make appointments during passing time between classes, at lunch, or before or after school. You may call 830-3360 for an appointment.

Counselor assignments are as follows:

Student's by Alpha	Name	Contact Information
A-D	Jessica Escobedo	x2002
E-J & AVID	Gloria Miller	x2002
K-P	Tamara Brown	x2002
Q-Z	Sharie Carey	x2002

## **Daily Bulletin**

Tracy High School publishes and broadcasts a daily bulletin, which give details about club meetings, social events and information about the daily happenings on campus. The daily bulletin will be broadcast over the intercom system one minute after the tardy bell during second period. Teachers are also asked to post the daily bulletin in a visible location within their classroom; posted in the library, cafeteria and career center. The bulletin is updated daily on the THS website.

Any club or group wishing to have an announcement in the daily bulletin may prepare the announcement and obtain their advisors signature, then give the announcement to Ms. Holck, Principal's secretary in the administration building. All announcements must be brought to the principal's office by 11:00 am on the day prior to the day you would like your announcement to appear in the bulletin. The daily bulletin is a great means of communication for everyone at Tracy High. Use this forum to get your important messages out to the student body. Remember the 11:00 am. Deadline and remember to have your advisor sign!

Please remind your student to read and/or listen to the bulletin each and every day. Students not hearing the bulletin in their classes should notify the principal's office.

## **Emergencies/Fire Drills**

Fire and other emergency drills are held at regular intervals as required by law. These drills are designed to acquaint students with important emergency procedures, so please follow all directions carefully. A series of short blasts on the fire horn is the signal for leaving the building for a fire drill. When the signal is given, students are to:

- 1) Close all windows and doors.
- 2) Turn off all lights.
- 3) Walk quickly, but do not run.
- 4) Remain quiet.
- 5) Stay in line.
- 6) Obey all teachers.

All students are expected to follow these rules during a fire drill. Students not cooperating will be subject to disciplinary action.

Where to assemble: All classrooms will have a designated area where their students will assemble during a fire drill. Students should make note of these areas for each of their classes. If a fire drill should occur during either lunch period, students should report to the areas designated for their classes which immediately follow lunch.

Fire Drills: Fire drills are held randomly throughout the school year at various periods of the day. Prior warning is not given before a fire drill. Each teacher will give instructions on the proper procedure for fire drills and the exit route. When the signal is given, students will proceed from the building according to the teacher's instructions. One long bell will be rung for you to return to your room.

Earthquake/Disaster Drills: Earthquake drills will also be held at regular intervals during the school year. When the signal is given, students will seek cover underneath their desk or nearest table, cover their head ("duck and cover") and wait for additional instructions from the teacher.

Emergency Drills (Shelter in Place & Lockdown): Emergency drills will be held at regular intervals during the school year. When the signal is given, students are to follow the directions of their teacher or other staff members.

## **Library**

The Tracy High School library is for the enjoyment and use of all students and staff. The library hours are on Monday 7:30 am to 12:30 pm, and Tuesday-Friday 7:30 am -3:30 pm. Students are welcome to use the library any time before school, during lunch, or after school. Student ID is required.

The Librarian and/or Assistant Librarian are available throughout the day to assist students in locating information and other materials which students might need. Materials may be checked out for a two-week period with the privilege of renewal, unless on reserve for a class or in demand for use by other students.

To ensure that all students benefit from this facility, library rules are:

- No food or drinks allowed
- No cell phones
- Keep the noise level down
- Take proper care of all library materials
- Return all library materials on time
- A \$5.00 fee will be charged for books not returned by the last day of school

## **Lost and Found**

Lost and found clothing articles will be placed in the Assistant Principals Office and valuables such as jewelry, watches etc. will be placed Principals Office. Lost books may be found in the school library. You may look for lost articles before school, at lunch, and after school. Items not claimed by the end of each quarter will be discarded.

### **Off-Campus Passes, 9-12 Grade Students**

Off-campus passes should be obtained before 7:30 am from the Attendance Office on the day the student intends to leave school early before leaving campus. Failure to check out and receive an off campus pass through the Attendance Office will result in being considered truant. Appropriate consequences will then be assigned.

Students checking out for medical appointments may require doctor's verification. Five or more medical appointments during school hours and within a semester are considered excessive and may require doctor's verification.

### **Off-Campus Lunch Pass, 11<sup>th</sup> and 12<sup>th</sup> Grade Students Only**

All Junior/Senior students must have a signed permission slip on file in the Assistant Principal's Office from their parent/guardian in order to leave campus during the lunch break.

No ASB/Library fines on record. No more than 15 hours of Saturday School listed. Leaving campus at lunch is a privilege.

Note: Consequences for exiting campus without a valid off campus pass are the following

- |   |                             |
|---|-----------------------------|
| <input type="checkbox"/> First Offense  | Warning/parent contact      |
| <input type="checkbox"/> Second Offense | All-Day In House Suspension |
| <input type="checkbox"/> Third Offense  | One (1) day suspension      |

### **Phones and Messages**

To avoid unnecessary classroom disruptions, we are unable to deliver messages to students except in cases of extreme emergencies. The nature of all such emergencies must be established prior to the delivery, and in the case of an emergency, the parent/guardian should contact the Attendance Office (830-3360). School phones are to facilitate the conducting of school, not personal business.

### **Parent Support**

All Tracy High School parents, guardians and friends are actively encouraged to be involved in some aspect of their student's education. The following organizations are a great way to begin!

School Site Council: A group comprised of Tracy High parents, students and staff will meet regularly to advise the principal and assist in specific projects and programs that will be beneficial to Tracy High School. Time will be determined by the school site council.

#### Volunteer Program

For our high school campus to function more efficiently, we invite our parents to volunteer to work in our classrooms, copy room, offices, campus/athletic supervision and library. Our Volunteer Program is especially important to the success of our school in view of our conservative staffing. Parents who are interested in volunteering to work on campus may contact the principal's office for details.

### **Parent Conferences/Back to School Night**

We encourage parents to discuss your child's school performance. If a parent wants a conference with a teacher or other faculty member, please call counseling at 830-3360, or send an email or a note to the teacher to set up an appointment. Parents wishing to visit a classroom should make an appointment with the teacher in advance. When visiting the school, please check in at the Attendance Office, show your photo ID, and receive a guest pass.

Parents will also have the opportunity to visit teachers on Back-to-School Night (August 16, 2017) and during Parent Conferences (October 23, 2017). E-mail is also an excellent way to communicate with staff. Most teachers use the first initial of their first name followed by the complete last name. Teachers throughout the Tracy Unified School district use the email address of @tusd.net to complete the email address. (For example: [fexample@tusd.net](mailto:fexample@tusd.net))