

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
SEPTEMBER 22, 2020

PLACE: DISTRICT EDUCATION CENTER
SUPERINTENDENT'S CONFERENCE ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

To View this meeting, please follow this link: [**Board Meeting Live**](#)

TIME: 6:30 PM Closed Session
7:00 PM Open Session

MODIFIED MEETING PROCEDURES DURING COVID-19 PANDEMIC:

To view this meeting, please follow this link: [**Board Meeting Live**](#)

Select "Watch on Web Instead"

Once the event opens click "Join Anonymously"

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings will move to a virtual/teleconferencing environment using Microsoft Teams. The Governor's executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location.

To make a public comment, please follow this [**Public Comment Link**](#) available only on September 22nd, between 5:00 and 6:00 p.m. to place your comment.

A G E N D A

- | | |
|---|----------------|
| 1. Call to Order | Pg. No. |
|
2. Roll Call – Establish Quorum
Board: S. Abercrombie, A. Alexander, J. Costa, B. Pekari, S. Kaur, J. Silcox, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry | |
|
3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes. | |
| 3.1 Administrative & Business Services: | |
| 3.1.1 Conference with Legal Counsel
- Anticipated Litigation (G.C. 54956.9(b))
- Number of Potential Cases: one (1) | |
| 3.1.2 Approve Settlement Agreement | |
| Action: Motion __; Second __. Vote: Yes __; No __; Absent __; Abstain __ | |
|
3.2 Educational Services: None. | |
|
3.3 Human Resources: | |
| 3.3.1 Release Probationary Classified Employee #UCL-357 Special | |

Education Para

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__

3.3.2 Consider Public Employee/Employment/Discipline/Dismissal/Release

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__

3.3.3 Conference with Labor Negotiator

Agency Negotiator: Tammy Jalique

Associate Superintendent of Human Resources

Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Report Out of Action Taken on Approve Settlement Agreement

Vote: Yes__ ; No__ ; Absent__ ; Abstain__

6b Report Out of Action Taken on Release Probationary Classified Employee

#UCL-357 Special Education Para

Vote: Yes__ ; No__ ; Absent__ ; Abstain__

7. Approve Regular Minutes of September 8, 2020.

1-4

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__

8. Student Representative Reports: Video Presentations by **Tracy High:** Sophia Alejandre; **West High:** Kaitlyn Durant and Gianna Uribe; **Kimball High:** Julian Steffens; and **Alternative Ed Campus:** Elijah McKinney.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement: None.

10. Information & Discussion Items: An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services: None.

10.2 Educational Services:

10.2.1 Receive Report on 2020-2021 Special Education Updates

5-6

11. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. PUBLIC HEARING:

12.1 Administrative & Business Services: None.

12.2 Educational Services:

12.2.1 Conduct a Public Hearing to Determine Sufficiency of Textbooks and Instructional Materials for the Students of Tracy Unified School District

7

- 13. Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent __; Abstain___.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

13.1 Administrative & Business Services:

- | | | |
|---------------|---|--------------|
| 13.1.1 | Approve Accounts Payable Warrants (August 2020)
(Separate Cover Item) | 8 |
| 13.1.2 | Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District | 9-10 |
| 13.1.3 | Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year | 11-12 |
| 13.1.4 | Approve Payroll Reports (August 2020) | 13-17 |
| 13.1.5 | Approve Revolving Cash Fund Reports (August 2020) | 18-19 |
| 13.1.6 | Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda | 20-21 |

13.2 Educational Services:

- | | | |
|---------------|--|--------------|
| 13.2.1 | Approve Agreement for Special Contract Services for Valley Community Counseling Services for the 2020 - 2021 School Year | 22-25 |
|---------------|--|--------------|

13.3 Human Resources:

- | | | |
|---------------|---|--------------|
| 13.3.1 | Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment | 26-27 |
| 13.3.2 | Approve Classified, Certificated, and/or Management Employment | 28-29 |
| 13.3.3 | Approve Agreement with Stanislaus County Office of Education for Administrators Working to Obtain Their Clear Administrative Credential | 30-33 |

- 14. Action Items:** Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services: None.

14.2 Educational Services:

- | | | |
|--|--|--------------|
| 14.2.1 | Approve the Learning Continuity and Attendance Plan for the 2020-2021 School Year (Separate Cover Item) | 34-35 |
| Action: Motion___; Second___. Vote: Yes___; No___; Absent __; Abstain___ | | |
| 14.2.2 | Approve Tracy Independent Study Charter School (TISCS) Learning Continuity and Attendance Plan for the 2020-2021 School Year (Separate Cover Item) | 36-27 |
| Action: Motion___; Second___. Vote: Yes___; No___; Absent __; Abstain___ | | |

14.2.3 Approve Adoption of Instructional Materials from Edgenuity for Physics and Chemistry at Stein High School **38-39**

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain

14.2.4 Adopt Resolution Number 20-07: A Declaration that there are Sufficient Textbooks and Instructional Materials for the Students of Tracy Unified School District **40-47**

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain

14.2.5 Approve TUSD Elementary Schools Reopening Plan (Separate Cover Item) **48-49**

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain __

14.3 Human Resources:

14.3.1 Adopt Resolution 20-06. Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds **50-51**

Action: Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

16. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

17.1 October 13, 2020

17.2 October 27, 2020

17.3 November 10, 2020

17.4 December 8, 2020

17.5 December 15, 2020

18. Upcoming Events:

18.1 October 26, 2020

No School, PT Conferences

18.2 October 28, 29, 20, 2020

Minimum Day: K-5, K-8 and 6-8

18.3 November 11, 2020

No School, Veterans' Day

18.4 November 23-27, 2020

Thanksgiving Break

18.5 December 21-January 1, 2021

Winter Break

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, September 8, 2020**

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings moved to a virtual/teleconferencing environment using Microsoft Teams. The Governor's executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location.
(Public Comments were available by online submission).

6:15 PM: 1-3. President Pekari called the meeting to order and adjourned to closed session.

Roll Call: 4. Board: S. Abercrombie, A. Alexander, J. Costa, S. Kaur, B. Pekari, J. Silcox, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry

7:00 PM 5. President Pekari called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

Closed Session: 6a Action on Findings of Fact: 20-21/#01, #20-21/#02
Action: Costa, Silcox. **Vote:** Yes-6; No-0; Abstain-1(Pekari)
6b Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-354, Pursuant to Article XXIII
Action: **Vote:** Yes-7; No-0.
6c Report Out of Action Taken on Consider Non-Paid Leave of Absence for Classified Employee #UCL-355, Pursuant to Article XXIII
Action: **Vote:** Yes-7; No-0.

Minutes: 7. **Approve Regular Minutes of August 25, 2020.**
Action: Silcox, Costa. **Vote:** Yes-7; No-0.

Visitors: None. Meeting was live streamed via Microsoft Teams.

Student Rep Reports: 8. None.

Recognition & Presentations: 9.1 Villalovoz Elementary School Presentation
Principal, Erin Quintana, presented a power point to show what's happening at the school site during distance learning. It included a video of Ms. Quintana showing walkthroughs and virtual team meetings. She is proud of teachers, students and families for their continuing dedication through distance learning. She showed pictures of the library that was ready for textbook distribution and pictures that families sent in of their students participating in their class meetings online. One day a week that have supply pick-up and drop-off for kids who do not have devices. The K-5 devices are not in yet, however the teachers were surprised how

many students are able to get online. Lunch is served daily from 11:30-12:30 and food is brought out to the bus stop for Delta Island students. Various teachers spoke on video and commented that parents have been patient, kids are getting a lot of practice with technology that will help them in middle and high school, and that it is nice to see the students and the effort of everyone working together. Villa also has a PPE cart in case of students on campus for one-on-one testing to make sure they are following all precautions. They have a snack time cart that is brought around to the teachers to show appreciation. They are doing a great job and are acknowledge for their hard work. Many teachers are teaching other teachers the basics of My Teams and many are asking for more advanced training. She thanked the board for sharing TUSD's resources and thanked her team for their work.

**Information &
Discussion Items:**

10.1 Administrative & Business Services: None.

10.2 Educational Services:

10.2.1 Receive Report on Professional Learning Opportunities Provided by Tracy Unified to Support Educators with the Distance Learning Instructional Model
Melissa Beattie, Director of Professional Learning & Curriculum, presented a power point. She explained the virtual peer coaching and induction programs. She also reviewed the virtual buy back days and that the teachers have the option to attend 3 or more of the 57 workshops offered. She showed samples of the workshops provided and explained that everything is uploaded to our staff portal so that teachers can watch them at any time. Upcoming trainings include Microsoft Teams training for paras and subs, teaching STEM virtually and content specific sessions on Early Release Wednesdays.

**Hearing of
Delegations**

11. None.

Public Hearing:

12.1 Administrative & Business Services: None.

12.2 Educational Services:

12.2.1 Conduct a Public Hearing Regarding the Learning Continuity and Attendance Plan for the 2020-2021 School Year-Tracy Independent Study Charter School (TISCS) (Separate Cover Item)

Opened public hearing at 7:25 pm.

No comments were received.

Closed public hearing at 7:26 pm.

12.2.2 Conduct a Public Hearing Regarding the Learning Continuity and Attendance Plan for the 2020-2021 School Year (Separate Cover Item)

Opened public hearing at 7:26 pm.

No comments were received.

Closed public hearing at 7:27 pm.

Consent Items:

13. Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by

Tracy Unified.

Action: Abercrombie, Costa. **Vote:** Yes-7; No-0.

13.1 Administrative & Business Services:

13.1.1 Approve Accounts Payable Warrants (June-July 2020)
(Separate Cover Item)

13.1.2 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herin with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.3 Approve Payroll Reports (June-July 2020)

13.1.4 Approve Revolving Cash Fund Reports (June-July 2020)

13.2 Educational Services:

13.2.1 Approve Generation Genius Program for Art Freiler School for the 2020-2021 school year

13.2.2 Approve Muzology Learning Platform for Art Freiler School for the 2020-2021 school year

13.2.3 Approve Funding for the Agriculture Incentive Grant for Tracy High School for the 2020-2021 school year

13.2.4 Approve Great Minds Workbook Sets for Art Freiler School for the 2020-2021 School Year

13.2.5 Approve Agreement for Special Contract Services with Parent Institute for Quality Education (PIQE) to Provide Training for Parents at South/West Park Elementary School During the 2020-2021 School Year

13.3 Human Resources:

13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees

13.3.2 Approve Classified, Certificated and/or Management Employment

13.3.3 Approve Student Teaching, Early Childhood Practicum, Speech-Language Pathology, Speech-Language Pathology Assistant, and Education Specialist Intern Agreement with Biola University
(Separate Cover Item)

Action Items:

14.1 Administrative & Business Services:

14.1.1 Adopt Resolution #20-05, Recertifying the Appropriation “Gann” Limits for the 2019/20 School Year for Tracy Joint Unified School District (Separate Cover Item)

Action: Costa, Abercrombie. **Vote:** Yes-7; No-0.

14.1.2 Approve the Unaudited Statement of Receipts and Expenditures for the 2019-2020 Fiscal Year (Separate Cover Item)

Action: Abercrombie, Alexander. **Vote:** Yes-7; No-0. ____

14.2 Educational Services: None.

14.3 Human Resources:

14.3.1 Approve Job Description and Salary Placement for District High School Business Manager

Action: Costa, Abercrombie. **Vote:** Yes-7; No-0.

Board Reports:

Trustee Abercrombie passed. Trustee Alexander passed. Trustee Souza passed. Trustee Kaur passed. Trustee Silcox passed. Trustee Costa commented that she is the board rep on the city's Parks and Rec Commission. They are moving forward with a camera program in the parks for safety and security. They will start installing will a few of the parks today. Trustee Pekari thanked Ms. Quintana and Ms. Beattie for their reports. He reminded everyone of the free meal program at all schools, except Stein. Grab and go lunches are served from 11:30-12:30pm. The TUSD website has information on the live informational sessions on the COVID 19 page.

Superintendent Report:

Dr. Stephens commented that this is the 4th week of school and he has been amazed at the work of the teachers, classified, and administration. He thanked all of them for their hard work.

Adjourn: 7:32 pm

Clerk

Date



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: September 9, 2020
SUBJECT: Receive Report on 2020-2021 Special Education Updates

BACKGROUND: TUSD Special Education Department's mission is to provide quality instruction to students, clear consistent information and training to staff, and build positive relationships with families and community members. TUSD currently serves 2,019 students with a staff of, 219 teachers & paraprofessionals, 10 School Psychologists, 14 Speech Therapist, 2 Behaviorist Therapists, 6 Behavior Aides, 3 Program Specialist, and 4 Secretaries/Clerks.

RATIONALE: This report is being presented to increase Board and community knowledge about the focus of the TUSD Special Education Department and the supports provided to staff to better serve students receiving Special Education services. 2020-2021 focus of the TUSD Special Education Department is to support the special education staff and build capacity within the department. The Special Education department will provide support in offering several training sessions for new special education teachers through the school year. In addition, ongoing training will be provided to veteran staff members on best practices and procedures in Inclusion, co-teaching, and special education operations. Here are few additional goals:

- Increase co-teaching (Inclusion) classrooms on school campuses
- Create fiscally responsible programs and services that improve TUSD continuum of services
- Recruit, increase, and sustain special educational professionals in TUSD (thereby decrease contracted services)
- Ongoing support and training to special education staff members
- Encourage and promote community relationships
- Implement a continuum of Program Services (specifically middle school, adult programs, and students with significant needs/services)

The impacts of COVID-19 school closures have brought unbelievable challenges to school districts. This has resulted in the TUSD special education department managing a high number of psychological and academic assessments that were interrupted due to school closure, student services that have been altered, and new legislation mandates put forth by state officials. Therefore, clear leadership, collaboration with other district departments and communication with all

stakeholders will be keys to us successfully navigating through these times. This agenda item meets District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; and District Strategic Goal #2: Hire, support, develop, train, and sustain District employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: The Local Control Funding Formula and Special Education funds provide funding for the District's Special Education Department and Services.

RECOMMENDATION: Receive report on 2020-2021 Special Education Updates.

Prepared by: Mr. Sean Brown, Director of Special Education.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: September 11, 2020
SUBJECT: **Conduct a Public Hearing to Determine Sufficiency of Textbooks and Instructional Materials for the Students of Tracy Unified School District**

BACKGROUND: California Education Code 60119 (as amended by Statutes of 2012, Chapter 668, Section 3, effective January 1, 2013) requires that the governing board hold an annual public hearing regarding the sufficiency of instructional materials encouraging the input of parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders. The public hearing is held to determine whether “each pupil in each school in the district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:

- (i.) Mathematics
- (ii.) Science
- (iii.) History-Social Science
- (iv.) English/Language Arts, including the English Language Development component of an adopted program.”

RATIONALE: The public hearing requirement is one component of the state audit guide. This item aligns with District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: No cost to the District.

RECOMMENDATION: Conduct a Public Hearing to Determine Sufficiency of Textbooks and Instructional Materials for the Students of Tracy Unified School District.

Prepared by: Dr. Debra Schneider, Director of Instructional Media Services and Curriculum.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 2, 2020
SUBJECT: **Approve Accounts Payable Warrants (August 2020)**

BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (August 2020).

Prepared by: S. Reed Call, Director of Financial Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 4, 2020
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Central Elementary School:

1. Tracy Unified School District/Central Elementary School: From Donors Choose, 20 fictional books and school supplies, such as, color pencils, markers and scissors, valued at \$734.00. This donation will benefit the fifth-grade students of Central Elementary School.

Freiler Elementary School:

1. Tracy Unified School District/Freiler Elementary School: From The Blackbaud Giving Fund by its agent, YourCause, \$504.00 (ck. #1110182189). This donation was made on behalf of Pacific Gas & Electric Company/Employee Giving and its donors. It will be used towards the purchase of classroom supplies.

Hirsch Elementary School:

1. Tracy Unified School District/Hirsch Elementary School: From the Wanda Hirsch Parent Teacher Organization, \$3,579.40 (ck. #1601). This donation will pay for the Accelerated Reader program for students.

Kimball High School:

1. Tracy Unified School District/Kimball High School: From TSTW Primary LLC, 60 Hryazon HD Dash Cams with microphones, privacy covers, tripods, and a 3-year accident protection plan with tech support, valued at \$3,457.00. The dash cams will be used by Kimball High School teachers to support distance learning. When in-class instruction resumes, they will continue to be utilized in the classroom.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Dr. Rob Pecot, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 22, 2020
SUBJECT: **Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year**

BACKGROUND: The District recognizes the importance of having parent support/booster clubs that enhance and assist in furthering the educational opportunities of students. Community support organizations (CSO's) such as Parent Teacher Clubs, Parent Teacher Associations, Athletics Boosters, Band Boosters, Advisory Groups, and any other organizations approved by the Board, promote, encourage, and support the approved academic, co-curricular, and extra curricular activities of the district. The attached document reflects the current status of active School Connected Organizations for the current year. Those groups approved by prior Board Action are indicated as *Approved*. Those being submitted for current approval are indicated as *Recommended for Approval*. Those groups that have indicated an interest in approval, but have not yet met all approval requirements, are indicated as *Pending*. In addition to the status of *Approved*, *Recommended for Approval*, and *Pending*, each organization is marked as being either *Current* or *Revoked*. *Current* means the organization has submitted a current reconciled bank statement within the past two months and all other documentation is adequate. *Revoked* means the organization has failed to submit a current reconciled bank statement within the past two months, other documentation is inadequate, or some other condition exists for which additional compliance steps are required.

RATIONALE: Acceptance of this item indicates endorsement by the School Board of the current status of each recognized School Connected Organization or Booster Club in order to meet the District's strategic goal: strategic goal #5 – Continuously improve fiscal, facilities and operational processes.

FUNDING: There are no financial obligations associated with this agenda however sites and departments of the District may incur responsibilities and costs associated with donations made through the (CSO's) fundraising endeavors.

RECOMMENDATION: Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year.

Prepared by: Jill Carter, Director of School Business Support Services & Purchasing.



2020/2021 School-Connected Organization Booster Clubs

Organization	Status	Current Reviewed Bank Statements
Hirsch Elementary PTO		<i>Current</i>
Jacobson Staff Parent Association	<i>Recommended for Approval</i>	
North School Parent Club		<i>Current</i>
Poet Christian PTSA	<i>Recommended for Approval</i>	
South/West Park Parent Club		<i>Current</i>
Tracy High Bulldog Band Booster Club	<i>Recommended for Approval</i>	
THS Volleyball Booster Club		<i>Current</i>
Villalovoz PFC		<i>Current</i>
WHS - Homefield Advantange Athletic Booster Club		<i>Current</i>
West High Science Boosters		<i>Current</i>



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 2, 2020
SUBJECT: **Approve Payroll Reports (August 2020)**

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #7-Develop Powerful Educational Leaders.

FUNDING: N/A.

RECOMMENDATION: Approve Payroll Reports (August 2020).

Prepared by: S. Reed Call, Director of Financial Services.

Pay Date 08/10/2020

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	01	SACS Object	Amount	
		1100	133,809.27	Teachers' Salaries
		1200	2,670.28	Cert Pupil Support Salaries
		1300	37,252.16	Cert Suprvrs' & Admins' Sal
		1900	1,530.21	Other Certificated Salaries
		2100	360.96	Instructional Aides' Salaries
		2200	17,266.72	Classified Support Salaries
		2300	763.08	
		2400	6,837.19	Clerical & Office Salaries
		2900	2,828.28	Other Classified Salaries
		Total Labor	203,318.15	
Fund	01	SACS Object	Amount	
		3101	25,356.82	STRS On 1000 Salaries
		3201	1,418.83	PERS On 1000 Salaries
		3202	2,731.89	PERS On 2000 Salaries
		3301	3,336.66	
		3302	1,939.22	
		3501	87.64	State Unemploy On 1000 Salary
		3502	14.00	State Unemploy On 2000 Salary
		3601	3,141.69	Worker'S Comp Ins On 1000 Sal
		3602	502.99	Worker'S Comp Ins On 2000 Sal
		Total Contributions	38,529.74	
Fund	11	SACS Object	Amount	
		2100	327.85	Instructional Aides' Salaries
		2400	123.95	Clerical & Office Salaries
		Total Labor	451.80	
Fund	11	SACS Object	Amount	
		3202	93.08	PERS On 2000 Salaries
		3302	34.56	
		3502	0.22	State Unemploy On 2000 Salary
		3602	8.10	Worker'S Comp Ins On 2000 Sal
		Total Contributions	135.96	
Fund	12	SACS Object	Amount	
		2400	678.48	Clerical & Office Salaries
		Total Labor	678.48	
Fund	12	SACS Object	Amount	
		3202	59.58	PERS On 2000 Salaries
		3302	51.91	
		3502	0.34	State Unemploy On 2000 Salary
		3602	12.16	Worker'S Comp Ins On 2000 Sal
		Total Contributions	123.99	

Fund 13	SACS Object	Amount	
	2200	15,802.36	Classified Support Salaries
	Total Labor	15,802.36	

Fund 13	SACS Object	Amount	
	3202	2,172.31	PERS On 2000 Salaries
	3302	1,163.92	
	3502	7.89	State Unemploy On 2000 Salary
	3602	283.26	Worker'S Comp Ins On 2000 Sal
	Total Contributions	3,627.38	

ESCAPE **ONLINE**

Pay Date 08/31/2020

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	01	SACS Object	Amount	
		1100	4,851,992.45	Teachers' Salaries
		1200	375,560.88	Cert Pupil Support Salaries
		1300	503,939.26	Cert Suprvrs' & Admins' Sal
		1900	109,800.50	Other Certificated Salaries
		2100	417,507.28	Instructional Aides' Salaries
		2200	790,031.13	Classified Support Salaries
		2300	182,869.56	Class Suprvrs' & Admins' Sal
		2400	462,486.35	Clerical & Office Salaries
		2900	41,255.45	Other Classified Salaries
		Total Labor	7,735,442.86	
Fund	01	SACS Object	Amount	
		3101	914,493.13	STRS On 1000 Salaries
		3102	6,132.27	STRS On 2000 Salaries
		3201	35,896.91	PERS On 1000 Salaries
		3202	369,269.04	PERS On 2000 Salaries
		3301	87,977.93	
		3302	134,691.18	
		3401	629,555.90	
		3402	254,234.54	
		3501	2,920.78	State Unemploy On 1000 Salary
		3502	945.88	State Unemploy On 2000 Salary
		3601	104,705.24	Worker'S Comp Ins On 1000 Sal
		3602	33,952.86	Worker'S Comp Ins On 2000 Sal
		3701	75,488.13	
		3702	42,168.84	
		Total Contributions	2,692,432.63	
Fund	09	SACS Object	Amount	
		1100	15,139.18	Teachers' Salaries
		1200	641.92	Cert Pupil Support Salaries
		Total Labor	15,781.10	
Fund	09	SACS Object	Amount	
		3101	1,598.69	STRS On 1000 Salaries
		3201	1,179.62	PERS On 1000 Salaries
		3301	505.46	
		3401	1,769.46	
		3501	7.90	State Unemploy On 1000 Salary
		3601	282.88	Worker'S Comp Ins On 1000 Sal
		Total Contributions	5,344.01	
Fund	11	SACS Object	Amount	
		1100	9,199.55	Teachers' Salaries
		1200	8,260.75	Cert Pupil Support Salaries
		1300	10,964.84	Cert Suprvrs' & Admins' Sal
		2100	6,299.29	Instructional Aides' Salaries
		2400	8,945.71	Clerical & Office Salaries
		Total Labor	43,670.14	
Fund	11	SACS Object	Amount	
		3101	4,590.67	STRS On 1000 Salaries
		3202	3,155.67	PERS On 2000 Salaries
		3301	383.51	
		3302	1,117.17	
		3401	2,139.65	
		3402	1,980.95	
		3501	14.22	State Unemploy On 1000 Salary
		3502	7.62	State Unemploy On 2000 Salary
		3601	509.51	Worker'S Comp Ins On 1000 Sal
		3602	273.29	Worker'S Comp Ins On 2000 Sal
		Total Contributions	14,172.26	

Fund 12	SACS Object	Amount	
	1300	2,107.90	Cert Suprvrs' & Admins' Sal
	2100	9,309.65	Instructional Aides' Salaries
	2300	2,561.88	Class Suprvrs' & Admins' Sal
	2400	4,116.57	Clerical & Office Salaries
	Total Labor	18,096.00	
Fund 12	SACS Object	Amount	
	3101	340.43	STRS On 1000 Salaries
	3102	410.99	STRS On 2000 Salaries
	3202	2,472.00	PERS On 2000 Salaries
	3301	28.03	
	3302	991.68	
	3401	196.08	
	3402	1,606.55	
	3501	1.05	State Unemploy On 1000 Salary
	3502	8.01	State Unemploy On 2000 Salary
	3601	37.78	Worker'S Comp Ins On 1000 Sal
	3602	286.60	Worker'S Comp Ins On 2000 Sal
	Total Contributions	6,379.20	
Fund 13	SACS Object	Amount	
	2200	145,109.14	Classified Support Salaries
	2300	38,518.71	Class Suprvrs' & Admins' Sal
	2400	16,877.80	Clerical & Office Salaries
	Total Labor	200,505.65	
Fund 13	SACS Object	Amount	
	3202	34,793.43	PERS On 2000 Salaries
	3302	13,815.24	
	3402	16,864.02	
	3502	100.25	State Unemploy On 2000 Salary
	3602	3,594.10	Worker'S Comp Ins On 2000 Sal
	Total Contributions	69,167.04	

ESCAP **ONLINE**



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 2, 2020
SUBJECT: **Approve Revolving Cash Fund Reports (August 2020)**

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 -- Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (August 2020).

Prepared by: S. Reed Call, Director of Financial Services.

09/01/20

TUSD
REVOLVING CASH FUND
 August 2020

Date	Num	Name	Memo	Paid Amount
08/11/2020	9665	BLACK BEAR DINER	REQ21-00828 Jacobson Elem. breakfast	
			01-0000-0-1110-1000-4300-250-2323	-654.91
TOTAL				-654.91
08/17/2020	9666	TRACY VALLEY CLEANERS	REQ21-00900 WHS AFJROTC	
			01-0000-0-1110-1000-5800-700-6571	-593.25
TOTAL				-593.25
08/31/2020	9667	TARA HACKNEY	8/31/2020 PAYDATE	
			01-3310-0-5750-1110-2100-709-2542	-26.94
TOTAL				-26.94
08/31/2020	9668	IMELDA FLORES-SANCHEZ	PAYDATE 8/31/2020	
			01-3310-0-5750-1110-2100-709-2542	-76.22
TOTAL				-76.22
08/31/2020	9669	CASEY WICHMAN	PAYDATE 8/31/2020	
			01-0000-0-1110-1000-1100-709-8999	-640.75
TOTAL				-640.75



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 15, 2020
SUBJECT: **Ratify Routine Agreements, Expenditures and Notice of Completions
Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services or other requirements being offered to or by the District and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

Prepared by: Dr. Rob Pecot, Associate Superintendent for Business Services.

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SEPTEMBER 22, 2020
SUMMARY OF SERVICES**

A. Vendor: Edgenuity, Inc.
Site: Tracy High, West High, Kimball High
Item: Price Quote for Service
Services: 45 Digital Credit Recovery Course licenses for the 2020-2021 school year to include Physics, Chemistry, and Laboratory Biology. These courses are all UC a-g approved. Edgenuity courseware will be used in conjunction with the District's current Credit Recovery Program, Cyber High, to allow the District to offer a much more comprehensive course curriculum for Credit Recovery.
Cost: \$28,500.00
Project Funding: Local Control Funding Formula

B. Vendor: Valley Community Counseling
Site: District-wide
Item: Contract
Services: Valley Community Counseling (VCC) will provide mental health services to individual students or groups, therapy and/or parent trainings as determined by the IEP. The contract with VCC was originally board approved June 23, 2020 with an anticipated expense of \$120,000.00. Due to an increased number of students requiring TIER 3 support, the need for additional service hours has been identified.
Cost: Additional \$31,000.00, not to exceed \$151,000.00
Project Funding: Special Education/General Fund



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: September 4, 2020
SUBJECT: Approve Agreement for Special Contract Services for Valley Community Counseling Services for the 2020 - 2021 School Year

BACKGROUND: The Tracy Unified School District (TUSD) has offered student counseling services for the past 5 years at various school sites. West High has purchased additional services from Valley Community Counseling because of the high number of students who access and benefit from the services provided. An additional three (3) days per week or total of 748 hours. During distance learning the counseling will be virtual subject to change to in-person should TUSD return to on sight instruction of students.

RATIONALE: Social and emotional interventions are a part of the multi-tiered system of supports which TUSD uses as a framework to navigate student success. This benefits students who are struggling to meet academic, attendance or behavioral standards. Valley Community Counseling will provide mental health counseling and support to students at West High for the 2020-21 school year. This meets district Strategic Goal #1: Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals; and District Strategic Goal #3: Apply fiscal operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The cost for additional services at West High will not exceed 37,400 and will be paid with Title 1 funds, Site Plan goal 2b4.

RECOMMENDATION: Approve Agreement for Special Contract Services for Valley Community Counseling Services for the 2020 – 2021 School Year.

Prepared by: Dr. Zachary Boswell, Principal West High School.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Valley Community Counseling Services, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Provide school based mental health services to West High during the 2020-21 school year. This service will be virtual during distance learning and subject to change to in-person when/if Tracy Unified returns to on site instruction of students. VCC will provide MFT trainees or Social Work interns who are enrolled in a counseling related Master's program, but who have not yet graduated; 3 days per week, not to exceed a total of 748 hours for the school year.

Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 748 () [x] HOURS [] DAYS, under the terms of this agreement at the following location West High School.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

- a. District shall pay \$ 50 per [x] HOUR [] DAY [] FLAT RATE, not to exceed a total of \$ 37,400. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
- b. District [] SHALL [x] SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$ 0.00 for the term of this agreement.
- c. District shall make payment on a [x] MONTHLY PROGRESS BASIS [] SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on September 25, 2020, and shall terminate on June 30, 2021.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.
7. Contractor shall contact the District's designee, Dr. Zachary Boswell, at (209) 830-3370 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.
8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.
 - a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars (\$1,000,000.00) combined single limit per occurrence; two million dollars (\$2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.
 - b. Contractor [☒] **WILL** [☐] **WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars (\$1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.
11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.
12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.
13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.
14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature _____ Title _____

IRS Identification Number _____

Title _____

Address _____

Tracy Unified School District

Date _____

Account Number to be Charged _____

Department/Site Approval _____

Budget Approval _____

25 _____
Date Approved by the Board



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2020
SUBJECT: Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employment

BACKGROUND:

NAME/TITLE

SITE

CERTIFICATED RETIREMENTS

EFFECTIVE
DATE

REASON

Ahuja, Rashmi
8th grade Science

Art Freiler

9/24/2020

Retirement

BACKGROUND:

NAME/TITLE

CLASSIFIED RESIGNATION

SITE

EFFECTIVE
DATE

REASON

Lai Huyen, Cam Uyen
Special Ed Para I

Central

9/11/2020

Personal

Lizaola, Gabriela
School Supervision Assistant

Monte Vista

8/10/2020

Personal

Martinez, Erica
K-8 Library Technician

SWP

9/18/2020

Personal

Mendoza, Angela
Food Service Worker

Villalovoz

8/30/2020

Accepted a FSW
position at Villalovoz
with more hours

Nguyen, Thieu David

ISSET

9/11/2020

Personal

Salas, Jarlynn
Para Educator I

Stein

8/27/2020

Personal

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2020
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Rousan, Bana

Tango, Melanie

CERTIFICATED

Science (Replacement)
Monte Vista Middle School
"A" Step 1, Class I, \$45,444.00
Fund: General Fund

6th grade (Replacement)
Poet Christian
"B" Step 2, Class III, \$56,073.00
Fund: General Fund
(As amended)

BACKGROUND:

Martinez, Octavio

CLASSIFIED

Utility Person III (Replacement)
MOT/Grounds Team 1
Range 38, Step C - \$23.67 per hour
8 hours per day
Fund: General, Home to School
Transportation, Ongoing and Major
Maintenance

Mendoza, Angela

Food Service Worker I (Replacement)
Villalovoz Elementary
Range 22, Step B - \$15.56 per hour
3 hours per day
Fund: Child Nutrition – School Program

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2020
SUBJECT: Approve Agreement with Stanislaus County Office of Education for Administrators Working to Obtain Their Clear Administrative Credential

BACKGROUND: Stanislaus County Office of Education currently offers an Administrative Induction Program. This program is required for those Administrators who currently hold a Preliminary Administrative Credential and are working towards their Clear Administrative Credential. This agreement will be effective during the 2020-2021 school year.

RATIONALE: By approving this agreement, the District will expand its pool of applicants for our current Administrators needing to complete an Induction program to obtain their Clear Administrative Credential. This agenda item meets strategic goal #2. Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve Agreement with Stanislaus County Office of Education for Administrators Working to Obtain Their Clear Administrative Credential.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



Administrator Induction Stanislaus County Office of Education Learning to Teach Continuum Programs

District Memorandum of Understanding

District: TRACY UNIFIED SCHOOL DISTRICT

2020-2021

Stanislaus County Office of Education, hereinafter called Program, is providing an Administrator Induction Program for its districts. Districts may utilize the Program by allowing their newly hired administrators to attend the Program and their administrative employees to serve as Lead Coaches. As such, the District has certain responsibilities with regard to the effective implementation of the Program and the Program's ability to recommend Candidates for a Clear Administrative Services Credential.

District Agrees to:

1. Designate a District Coordinator (DC) to serve as a liaison between the District and the Program and to serve as the district signatory in decision-making.
2. Identify and communicate with eligible administrative Candidates at the point of hire that an approved Administrator Induction Program is available to them and that the Candidates may complete the two-year Program to be recommended for the Clear Administrative Services Credential through SCOE.
3. Provide Program information and deadlines so that Candidates may apply for admission to the Program during the first months of their first academic year serving in an administrative position as per state guidelines.
4. Provide the Candidates access to Program events and support, including collaboration time with the Candidate's Lead Coach, for completion of the Program requirements within two years.
5. Provide the Candidates access to leadership opportunities in their administrative duties that are consistent with minimum requirements set forth by state guidelines for Clear Administrative Service Credential applicants.
6. Designate district option(s) for the Lead Coach assigned to its current Candidates:
 - ☒ a) a Lead Coach from the Program's pool of Lead Coaches
 - ☐ b) current, District-employed administrator as Lead Coach
 - ☐ c) a retired, previously district-employed administrator as Lead Coach
7. If the District successfully implements option b) or c), then the SCOE Administrator Induction tuition for the referenced candidates will be reduced from \$3,500 per year to \$1,500 per year. In this case the District will serve as the employer of the Lead Coach and will determine how compensation will be managed.
8. If the District chooses option b) or c), then it must identify and verify eligibility of Lead Coach (as stated in the Lead Coach MOU) in a timely manner such that the Lead Coach can attend and successfully complete the full-day Coach training before the Candidate and Lead Coach are paired prior to the IIP Drafting event.

9. If the District chooses to use a currently-employed Lead Coach, the following will apply. Lead Coaches will:
 - a. be limited to one (1) Candidate
 - b. not be in a position to formally evaluate or have direct influence over the hiring/firing of the Candidate
 - c. be available to attend Program events and spend time with the Candidate in order to complete Program requirements in a timely manner
10. If the District chooses to use currently-employed or previously district-employed Lead Coaches, then the following will apply.
Lead Coaches must:
 - a. have or had experience in an administrative position as similar as possible to that of the Candidate
 - b. have geographic proximity (reasonable and feasible) to the Candidate
 - c. have completed a minimum of 5 years of successful administrative work
 - d. hold a current Clear Administrative Services Credential
 - e. have served as an administrator during the Standards and Accountability era (post 1997)
 - f. had experience serving in a Coaching role either formally or informally
 - g. demonstrate 'ease of interaction' with Candidate in the working context and inter-personal relationship
11. The District affirms that Lead Coaches are under contract with the Program to:
 - a. support the Candidate beginning and completing the Program within the 2 year timeframe
 - b. attend the required sessions structured within the Program
 - c. successfully complete the full day Lead Coach training at the start of the year plus an additional ½ day follow-up session later in the year
 - d. submit Program-required documents in a timely manner
 - e. submit contact logs monthly that meet or exceed program requirements
 - f. maintain a professional working relationship with the Candidate(s) during the two year Program
 - g. participate in the Program evaluation through (a) responding to Program and state requests for evaluation of the Program through the annual survey, and (b) ensuring representation at the Unit Accreditation visits (every seven years) and responding to surveys and questionnaires
12. The District understands and agrees that the Program assesses the quality of services provided by Lead Coaches using multiple sources including information from Candidates.
 - a. The Program provides formative feedback to Lead Coaches on their work and will retain only those who are successful
 - b. If a mismatch occurs between the Lead Coach and the Candidate, protocols within the Program will be followed that may lead to removal of the Lead Coach and assignment of a new Lead Coach to the Candidate
 - c. Removal of a Lead Coach either from the program's pool of Lead Coaches or from support of a particular candidate may be an option and will be done at the Programs discretion
 - d. Removal of a District-provided Lead Coach will reinstate the full annual tuition rate of \$3,500 for the full or partial year(s) in which the Lead Coach is removed

13. The district will be given an opportunity to evaluate, to give input, or request a change of Lead Coach assigned to the Candidate.

14. The district will choose one option below regarding the establishment of tuition protocols for SCOE's Induction Programs.

- ☐ Our district will be paying the SCOE Administrator Induction tuition for all participating candidates (\$3,500 per year or \$7,000 for the two year program –or– \$1,500 per year or \$3,000 for the two year program if the District successfully implements option 6b or 6c above).
- ☐ Our district will be paying the SCOE Administrator Induction tuition for all participating candidates, and will be seeking full or partial reimbursement from the participating candidates.
- ☒ Our district candidates are responsible for 100% of the SCOE Administrator Induction program tuition.
- ☐ Our district will be paying _____% of the SCOE Administrator Induction tuition.
- ☐ Our district will be paying \$ _____ of the SCOE Administrator Induction tuition.

The signatures below indicate that the District has agreed to the conditions of the MOU and will act in support of the items listed herein until such time as either the District or the Program terminates the agreement in writing.

District Superintendent (or Designee)
please print and sign your name: _____

Date: _____

District Coordinator Signature
please print and sign your name: _____

Date: _____

SCOE Program Director Signature
please print and sign your name: _____

Date: _____

Distribution: Return all copies to Stanislaus County Office of Education for Program Director signature. A copy will be returned to you.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: August 7, 2020
SUBJECT: **Approve the Learning Continuity and Attendance Plan for the 2020-2021 School Year**

BACKGROUND: On June 29, 2020, the California State Governor approved SB 98, specifically the Education Omnibus Trailer Bill, a part of which states that the Local Control and Accountability Plan (LCAP) or an annual update of the LCAP is not required for the 2020-2021 school year, due to the COVID 19 emergency and pandemic. The Bill established California EC Section 43509 and the Learning Continuity and Attendance Plan requirement, which will take the place of the LCAP for the 2020-2021 school year. SB 98 will instead require the governing board of a school district to adopt a Learning Continuity and Attendance Plan by September 30, 2020. The bill would require the Superintendent, in consultation with the State Board of Education, to develop a template for the Learning Continuity and Attendance Plan on or before August 1, 2020, as provided. The bill would require the Learning Continuity and Attendance Plan to include specific and detailed information about the instruction the school district will provide to pupils in the 2020-21 school year; how attendance will be taken and monitored; how services for at-risk groups will be provided; How Special Education services will be rendered to meet IEP requirements and how to assess and address learning loss which occurred during the 2019-2020 school year. By requiring school districts to adopt a Learning Continuity and Attendance Plan, the Bill would impose a state-mandated local program.

RATIONALE: The Learning Continuity and Attendance Plan for 2020-2021 provides a detailed overview of how Tracy Unified will provide continuity of learning and address the impact COVID-19 on pupils, staff and the community. The plan will outline the efforts made to solicit stakeholder engagement, ensure instructional offerings, provide mental health support and school nutrition options for students. The plan outlines the distance-learning model provided by TUSD, including staff roles and responsibilities, pupil participation and progress, pupil engagement and outreach, supports for students with unique needs, how to address pupil-learning loss and explain how Federal and State funds will be used to support the efforts in the Learning Continuity Plan. The Learning Continuity and Attendance Plan must be adopted by the Board by September 30, 2020, and filed with the County Office of Education five days after adoption. The TUSD Learning Continuity and Attendance Plan for the 2020-2021 school year is attached here as a separate cover. A Public Hearing was conducted in order to solicit additional community, parent and staff input on the Plan.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve the Learning Continuity and Attendance Plan for the 2020-2021 School Year.

Prepared by: Tania Salinas, Director of Continuous Improvement, State & Federal Programs.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: August 13, 2020
SUBJECT: **Approve Tracy Independent Study Charter School (TISCS) Learning Continuity and Attendance Plan for the 2020-2021 School Year**

BACKGROUND: A Public Hearing is a required component of the process of the approval of the Tracy Independent Study Charter School (TISCS) Learning Continuity and Attendance Plan for the 2020-2021 School Year. On June 29, 2020, the California State Governor approved SB 98, specifically the Education Omnibus Trailer Bill, a part of which states that the Local Control and Accountability Plan (LCAP) or an annual update of the LCAP is not required for the 2020-2021 school year, due to the COVID 19 emergency and pandemic. The Bill established California EC Section 43509 and the Learning Continuity and Attendance Plan requirement, which will take the place of the LCAP for the 2020-2021 school year. SB 98 will instead require the governing board of a school district to adopt a Learning Continuity and Attendance Plan by September 30, 2020. The bill would require the Superintendent, in consultation with the State Board of Education, to develop a template for the learning continuity and attendance plan on or before August 1, 2020, as provided. The bill would require the Learning Continuity and Attendance Plan to include specific and detailed information about the instruction the dependent charter school will provide to pupils in the 2020–21 school year: How attendance will be taken and monitored; how services for at-risk groups will be provided; how Special Education services will be rendered to meet IEP requirements and how to assess and address learning loss which occurred during the 2019-2020 school year. By requiring the dependent charter school to adopt Learning Continuity and Attendance Plan, the Bill would impose a state-mandated local program. A Public Hearing must be conducted in order to solicit community, parent, and District staff input on the Plan.

RATIONALE: The Learning Continuity and Attendance Plan for 2020-2021 provides a detailed overview of how TISCS will provide continuity of learning and address the impact COVID-19 on pupils, staff and the community. The plan will outline the efforts made to solicit stakeholder engagement, ensure instructional offerings, and provide mental health support. The plan outlines the distance-learning model aligned with TUSD, including staff roles and responsibilities, pupil participation and progress, pupil engagement and outreach, supports for students with unique needs, how to address pupil-learning loss and explain how Federal and State funds will be used to support the efforts in the Learning Continuity Plan. The Learning Continuity and Attendance Plan must be adopted by the board by September 30, 2020 and filed with the County Office of Education five days after adoption. The TISCS Learning Continuity and Attendance Plan for the 2020-2021 school year is attached here as a separate cover.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve Tracy Independent Study Charter School (TISCS) Learning Continuity and Attendance Plan for the 2020-2021 School Year.

Prepared by: Mary Petty, Principal of TISCS & Director of Student Services.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: September 11, 2020
SUBJECT: **Approve Adoption of Instructional Materials from Edgenuity for Physics and Chemistry at Stein High School**

BACKGROUND: Stein High School students must take chemistry and physics to fulfill District graduation requirements. District-adopted materials for chemistry and physics are in short supply in the District's inventory and difficult to find for purchase on the open market.

To ensure sufficient instructional materials in chemistry and physics, all of the district-adopted instructional materials for those two courses were moved to the three comprehensive high schools and Stein High School agreed to use an online digital platform, Edgenuity, to access standards-aligned chemistry and physics instructional materials, specifically, Chemistry in the Earth System and Physics in the Universe.

RATIONALE: Edgenuity chemistry and physics courses are recommended because:

- Chemistry in the Earth System and Physics in the Universe are aligned to the California Science Standards.
- The District currently uses Edgenuity to provide these standards-aligned courses for credit recovery.
- Stein High School teachers have experience in piloting these materials and agreed to use them until the next high school science instructional materials adoption can take place.
- Stein High School students have digital access at home and at school to use these materials.

This agenda item meets Strategic Goal #1: Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Funding for the use of the recommended materials is included in the contract the District has in place with Edgenuity for credit recovery and other programs.

RECOMMENDATION: Approve Adoption of Instructional Materials from Edgenuity for Physics and Chemistry at Stein High School.

Prepared by: Dr. Debra Schneider, Director of Instructional Media Services and Curriculum.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: September 11, 2020
SUBJECT: **Adopt Resolution #20-07: A Declaration That There Are Sufficient Textbooks and Instructional Materials for the Students of Tracy Unified School District**

BACKGROUND: California Education Code 60119 and 5 CCR 9531 requires that the governing board annually makes a determination through a resolution that each pupil in each school in the District has sufficient textbooks or instructional materials, including materials in a digital format under specified conditions, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board. When materials are not sufficient, the District must report the percentage of students without materials and the reasons for the insufficiency, then take actions to ensure that students have their books within two months of the beginning of the school year (October 11, 2020 in the 2020-21 school year).

This year, TUSD currently has insufficient materials in two areas.

Due to a combination of lower numbers of textbook return in Spring, 2020 and slower deliveries during the COVID-19 pandemic, .05% of students enrolled in high school physical science do not have a book. Books have been ordered and are expected to arrive before October 11, 2020, that is, within the statutory limit.

Due to a change in student enrollment for class balancing at West High school completed on August 26, 2020, qualified native speakers in AP Spanish Language were transferred to AP Spanish Literature; 18% of students enrolled do not have a book. Books have been ordered and are expected to arrive before October 11, 2020, that is, within the statutory limit.

RATIONALE: The resolution is a requirement of the state audit guide and the terms of the Williams Settlement. This item aligns with District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: No cost to the District.

RECOMMENDATION: Adopt Resolution #20-07: A Declaration that there are Sufficient Textbooks and Instructional Materials for the Students of Tracy Unified School District.

Prepared by: Dr. Debra Schneider, Director of Instructional Media Services and Curriculum.



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION # 20-07**

**DETERMINATION OF SUFFICIENT TEXTBOOKS ALIGNED TO THE
CONTENT STANDARDS AND INSTRUCTIONAL MATERIALS
2020-21**

Whereas, the Governing Board of Tracy Unified School District, in order to comply with the requirements of Education Code 60119 held a public hearing on September 22, 2020, at 7:00 PM, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the District stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Tracy Unified School District, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each student, including each English learner, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, between the 2008-09 through the 2020-21 fiscal years, the definition of “sufficient textbooks or instructional materials” also means that all students who are enrolled in the same course within the Tracy Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

Whereas, sufficient textbooks or instructional materials were provided to each student, including each English learner, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- ENGLISH LANGUAGE ARTS (K-8), adopted 2017 (implemented 2017 in K-5 and 2018 in 6-8)

Grade Level/Course	Adopted Materials	Publisher	Copyright
K-5	<i>Wonders</i>	McGraw Hill	2017
6-8	<i>StudySync</i>	McGraw Hill	2017
K-5 Bilingual	<i>Maravillas</i>	McGraw Hill	2017

- MATHEMATICS (K-8), adopted 2014 and 2015:

Grade Level/Course	Adopted Materials	Publisher	Copyright
K-5	<i>My Math</i>	McGraw-Hill	2014
K-5 Bilingual	<i>Mis Matemáticas</i>	McGraw-Hill	2014
6-8	<i>Digits</i>	Pearson	2015
Algebra Readiness, Special Education Math	<i>Bridge to Algebra</i>	Carnegie Learning	2014
Algebra 1, Special Education Algebra	<i>Algebra 1</i>	Houghton Mifflin Harcourt	2015
Geometry, Special Education Geometry	<i>Geometry</i>	Houghton Mifflin Harcourt	2015
Algebra 2	<i>Algebra 2</i>	Houghton Mifflin Harcourt	2015

- SCIENCE (K-8), adopted 2008:

Grade Level/Course	Adopted Materials	Publisher	Copyright
K-5	<i>Science, CA Edition</i>	Houghton Mifflin	2007
6-8	<i>Focus on Earth Science, CA Edition – 6th</i> <i>Focus on Life Science, CA Edition – 7th</i> <i>Focus on Physical Science, CA Edition – 8th</i>	Pearson/Prentice Hall	2008

- HISTORY-SOCIAL SCIENCE (K-5), adopted 2007 and (6-8) adopted 2019:

Grade Level/Course	Adopted Materials	Publisher	Copyright
K-5	<i>myWorld Interactive</i>	Pearson	2019
K-5 Bilingual	<i>miMundo Interactivo</i>	Pearson	2019
6-8	<i>World History: Ancient Civilizations-6th</i> <i>World History: Medieval and Modern Times-7th</i> <i>American Stories-8th</i>	National Geographic Learning / Cengage	2019

- ENGLISH LANGUAGE ARTS (High School), adopted 2008 and 2017:

Grade Level/Course	Adopted Materials	Publisher	Copyright
Acc English, Adv Eng 1, AgSci Adv Eng 1, Beg ELD, ELD 9, English 1, Eng 1 Acad, English 1 MHSA, English 1 PreAP, Eng 1 AcadPreAP, Eng 1 PreAP MHSA, Modified Eng, Newcomer ELD	<i>StudySync (9)</i>	McGraw Hill	2017
Acc English, Adv Eng 2, AgSci Adv Eng 2, Beg ELD, ELD 10, English 2, Eng 2 Academy, English 1 MHSA, Eng 2 PreAP, Eng 2 Acad PreAP, Eng 2 PreAP MHSA, Modified Eng, Newcomer ELD	<i>StudySync (10)</i>	McGraw Hill	2017
Acc English, AgSci Eng 3, AP English Lit, Beg ELD, ELD 11, English 3, English 3 Acad, English IB HL1, Modified Eng, Newcomer ELD	<i>StudySync (11)</i>	McGraw Hill	2017
AP English Lang	<i>The Language of Composition</i>	Bedford/St. Martins (VHPS)	2008
Acc English, AgSci Eng 4, AP English Lit, Beg ELD, ELD 12, English 4, English 4 Acad, English 4 MHSA, English IB HL2, Modified Eng, Newcomer ELD	<i>StudySync (12)</i>	McGraw Hill	2017

- MATHEMATICS (High School), adopted 2002, 2015, and 2017:

Grade Level/Course	Adopted Materials	Publisher	Copyright
Acc Math, Algebra Read, Mod Math	<i>Bridge to Algebra</i>	Carnegie Learning	2011
Acc Algebra, Acc Bas Alg, Algebra 1, Algebra 1A, Algebra 1B, Algebra 1 MHSA, Algebra 1 w/Sup, Mod Algebra	<i>HMH Algebra 1 Volume 1 & 2</i>	Houghton Mifflin Harcourt	2015
Geometry, Geometry ELL, Geometry MHSA, Geometry PreAP	<i>HMH Geometry Volume 1 & 2</i>	Houghton Mifflin Harcourt	2015
Adv Algebra 2, Algebra 2, Alg 2 PreAP	<i>HMH Algebra 2 Volume 1 & 2</i>	Houghton Mifflin Harcourt	2015
AP Statistics	<i>The Practice of Statistics, 5e</i>	W. H. Freeman	2018
Calculus AP (AB), Calculus AP (BC)	<i>Calculus, 11e</i>	Cengage Learning	2016
AP Comp Sci A	<i>Objects First with Java; a Practical Introduction Using BlueJ</i>	Pearson Education	2012
Adv Math, PreCal, Pre-Calculus	<i>PreCalculus w/Limits; A Graphing Approach 7e</i>	Cengage	2016

- SCIENCE (High School), adopted 2007 and 2012:

Grade Level/Course	Adopted Materials	Publisher	Copyright
AP Biology	<i>Biology</i> , 9th ed	Pearson Benjamin Cummings	2011
Biology IB HL1, Biology IB HL2	<i>Biology</i> , 7 th ed	Prentice Hall	2005
ENH Bio, ENH Bio Acad, Principles Of Engineering II	<i>Essential Biology w/Physiology</i> , 2nd ed	Prentice Hall	2007
Biology, Biology Ag, Biology ELL, Mod Bio	<i>Biology</i>	Prentice Hall	2008
Biology ELL (THS only)	<i>Biología</i>		
AP Chemistry	<i>Chemistry: The Central Science</i> , 10th ed	Prentice Hall	2006
Chemistry, Chem Acad, Chemistry Ag, Chemistry ELL, Mod Integ Sci, Mod Physical	<i>Chemistry</i>	Prentice Hall	2008
Con Physics, Con Physics ELL, Physics, Physics Acad, Physics Ag, Prin of Engineering 1	<i>Conceptual Physics</i>	Prentice Hall	2006
Ag Earth Science, Astronomy, Earth Sci, Earth Sci ELL, Mod Earth Sci	<i>Earth Science</i>	Holt	2006
AP Environmental Science	<i>Environmental Science for AP</i>	W.H. Freeman & Co.	2012
Human Physiology Human Physiology ELL	<i>Essentials of Human Anatomy and Physiology</i> , 8 th ed	Prentice Hall	2006
ENH Chem, ENH Chem Acad	<i>Modern Chemistry</i>	Holt	2006
AP Physics 1	<i>College Physics</i> , 7 th ed	Pearson Addison-Wesley	2010
AP Physics C	<i>Fundamentals of Physics</i> , 8th ed	People's Publishing/Wiley	2007
Physics IB SL	<i>Physics for the IB Diploma</i> , 5th ed	Cambridge University Press	2007
Lab Research BioTech 1-3, BioTechnology 1-3	<i>Biotechnology: Science for the New Millennium</i> , 1 st ed	EMC Paradigm Publishing	2007
Environmental Systems and Societies IB	<i>Environmental Systems and Societies for the IB Diploma</i> , 2 nd ed	Cambridge University Press	2016
Physics (Stein High School)	<i>Physics in the Universe</i>	Edgenuity	2020
Chemistry (Stein High School)	<i>Chemistry in the Earth System</i>	Edgenuity	2020

- HISTORY / SOCIAL SCIENCE (High School), adopted 2006, 2015, 2019:

Course / Grade Level	Adopted Materials	Publisher	Copyright
Grade 12			
AgSci Govt/Econ, Amer Govt/Econ, Govt/Econ ELL, Mod Econ/Govt	<i>Magruder's American Government</i>	Pearson	2019
AgSci Govt/Econ, Amer Govt/Econ, Econ/Amer Govt, Govt/Econ ELL, Mod Econ/Govt	<i>Economics Principles in Action</i>	Pearson	2019
IB H History of the Americas 2	<i>Making America</i>	Cengage	2019
	<i>History of the Americas, 1880-1981</i>	Oxford University Press	2015
	<i>The Mexican Revolution 1884-1940</i>	Hodder	2014
	<i>The Move to Global War</i>	Oxford University Press	2015
AP US Gov & Politics	<i>American Government</i> , 10th ed.	McDougal Littell/Houghton	2006
	<i>American Government Readings</i>	Pearson	2006
Grade 11			
AgSci US Hist, Modif US Hist, US History, US History ELL	<i>U.S. History 1877 to the Present: America Through the Lens</i>	National Geographic Learning/Cengage	2019
AP US History	<i>American History: Connecting with the Past</i> , 15 th ed.	McGraw Hill	2015
IB H History of the Americas 1	<i>A People and a Nation</i>	Cengage	2019
	<i>Latin America: An Interpretive History</i>	Pearson	2017
	<i>Major Problems in American History</i>	Cengage	2017
Grade 10			
World History, Special Education World History	<i>Modern World History</i>	Houghton Mifflin Harcourt	2019
Pre IB AgSci SS 2 (THS only), World History Pre-AP			
Pre IB History of the Humanities (THS only)	<i>Modern World GCSE</i>	Social Studies School Service	2002
	<i>World History, Volume II-Since 1500</i>	Thomson/Wadsworth	2007
AP World History AP	<i>World Civilization: The Global Experience</i> , 5 th AP edition	Pearson Education	2007

- MODERN LANGUAGE, adopted 2012:

Course / Grade Level	Adopted Materials	Publisher	Copyright
Spanish 1	<i>Avancemos</i> , Lv 1	Holt McDougal	2013
Spanish 2	<i>Avancemos</i> , Lv 2	Holt McDougal	2013
Spanish 3 PreAP, Spanish IB HL1	<i>Avancemos</i> , Lv 3	Holt McDougal	2013
AP Spanish Language and Culture	<i>TEMAS</i>	Vista Higher Learning	2020
Spanish IB HL2, Spanish 5	<i>Avancemos</i> , Lv 4	Holt McDougal	2013
	<i>Manana</i>	Advance Materials	2011
AP Spanish Literature	<i>Reflexiones; Introduccion a la literatura hispanica</i>	Pearson	2013
Spanish/Spanish Spkrs 1, 2	<i>Nuevas Vistas Intro/Uno/Dos</i>	Holt, Rinehart, Winston	2004
French 1	<i>Bien dit!</i> Lv 1	Holt McDougal	2013
French 2	<i>Bien dit!</i> Lv 2	Holt McDougal	2013
French 3 PreAP, French IB HL1	<i>Bien dit!</i> Lv 3	Holt McDougal	2013
French IB HL2	<i>Le monde en francais</i>	Advance Materials	2011
AP French Lang	<i>Imaginez</i>	Vista Higher Learning	2007

- ENGLISH LANGUAGE DEVELOPMENT MATERIALS, adopted 2007:

Grade Level	Adopted Materials	Publisher	Copyright
6-8	<i>StudySync</i>	McGraw Hill	2017
9-12			
Beginning ELD			
Intermediate ELD			
Early Advanced ELD	<i>StudySync</i>	McGraw Hill	2017
Advanced ELD			
English I, II, III, IV			

Whereas, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2020-2021 school year, the Tracy Unified School District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

APPROVED AND ADOPTED, this 22nd day of September, 2020 at a meeting, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President
Board of Trustees
Tracy Unified School District

Clerk
Board of Trustees
Tracy Unified School District



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Juliana Stocking, Associate Superintendent of Educational Services
DATE: September 15, 2020
SUBJECT: Approve TUSD Elementary Schools Reopening Plan

BACKGROUND: Due to COVID-19, Tracy Unified School District, like many districts across the nation and the globe, began the 2020-2021 school year in a distance learning instructional model. On June 7, 2020, the California Department of Public Health (CDPH) placed San Joaquin County on its monitoring list. On July 17, 2020, Governor Gavin Newsom announced that if a county has been on the monitoring list within the prior 14 days, a school must conduct distance learning only, until the county has been off the monitoring list for at least 14 days. In counties on the monitoring list, CDPH guidance allows a district superintendent, private school principal/head of school, or executive director of a charter school (hereinafter superintendent) to apply for a waiver from the local health officer to open an elementary school for in-person instruction. This waiver is applicable only for grades TK-6, even if the grade configuration at the school includes additional grades. Waiver requests will not be granted before San Joaquin's countywide case rate is under 200 per 100,000 for 7 consecutive days. The county is recommending a phased approach in school districts with multiple TK-6 schools, to open schools in staggered intervals. When applying for the waiver, the superintendent must submit to the local health officer evidence of (1) consultation with labor and parent organizations and (2) publication of the elementary school reopening plans on the website of the local educational agency (or equivalent). The local health officer then reviews the application and reopening plan (along with local community epidemiological data), makes a determination whether to grant or deny the waiver, and consults with CDPH regarding that determination. Elementary schools in counties on the monitoring list within the prior 14 days may not open for in-person instruction until they have received approval of a submitted waiver from the local health officer. On August 28, 2020 San Joaquin Public Health released the Elementary Schools Reopening Application Waiver for district to apply. Because the number of new cases per 100K has fallen under 14 to 12.6, San Joaquin County Public Health department is currently accepting and approving waivers for the re-opening of schools.

RATIONALE: This plan is being presented to the board for approval of the TUSD reopening elementary schools plan for grades TK-5. This agenda item meets District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; and District Strategic Goal #2: Hire, support, develop, train, and sustain District employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: The Local Control Funding Formula and COVID-19 mitigation funds support the reopening of TUSD Elementary schools.

RECOMMENDATION: Approve TUSD Elementary Schools Reopening Plan.

Prepared by: Julianna Stocking, Associate Superintendent of Educational Services.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2020
SUBJECT: Adopt Resolution 20-06, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds

BACKGROUND: Pursuant to Education Codes 45117 and 45114, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to eliminate certain classified positions due to lack of work or lack of funds.

RATIONALE: Elimination of certain classified positions are needed due to lack of work or lack of funds.

FUNDING: None.

RECOMMENDATION: Adopt Resolution 20-06, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 20-04
RESOLUTION FOR A REDUCTION IN CLASSIFIED STAFF DUE TO
LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Codes §45117 and §45114, Board Policy and the Collective Bargaining Agreement between the Tracy Unified School District and the California School Employees Association permit the Governing Board to eliminate the number of classified positions due to lack of work or lack of funds:

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to eliminate the following positions in the District not later than August 8, 2020 due to lack of work or lack of funds:

- a. Eliminate one (1) 6 hour/10 month IEP Para Educator position
- b. Eliminate one (1) 6.5 hour/10 month IEP Para Educator position

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on October 26, 2020, the above referenced classified position shall be eliminated.

BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees pursuant to the District rules and regulations and applicable provisions of Education Code not later than sixty (60) days prior to the effective day of layoff as set forth above.

ADOPTED by the Governing Board of Tracy Unified School District on August 25, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**President
Board of Trustees
Tracy Unified School District**

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

**Clerk
Board of Trustees
Tracy Unified School District**