

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
OCTOBER 26, 2021

PLACE: DISTRICT EDUCATION CENTER
SUPERINTENDENT'S CONFERENCE ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

TUSD board meetings are held in person. Masks are required.

To View the live stream of this meeting, please follow this link: [Board Meeting Live](#)

TIME: 6:00 PM Closed Session
7:00 PM Open Session

A G E N D A

- | | | |
|-----------|---|----------------|
| 1. | Call to Order | Pg. No. |
| 2. | Roll Call – Establish Quorum
Board:S. Abercrombie, A. Alexander, A. Blanco, N. Erskine, Z. Hoffert, S. Kaur, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry | |
| 3. | Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.
3.1 Administrative & Business Services: None.

3.2 Educational Services:
3.2.1 Finding of Facts: 21/22#13, 21/22#15, 21/22#16, 21/22#17, 21/22#18, 21/22#20, 21/22#21, 21/22#22, 21/22#23, 21/22#24, 21/22#25, 21/22#26, 21/22#27
Action: Motion__; Second__, Vote: Yes__; No__; Absent __; Abstain __
3.2.2 Reinstatements: AR#20-21/#05, AR#20-21/#06, AR#20-21/#07, AR#20-21/#08, AR#20-21/#09
Action: Motion__; Second__, Vote: Yes__; No__; Absent __; Abstain __
3.2.3 Early Graduation: TISCS#10349824, TISCS#10319745

3.3 Human Resources:
3.3.1 Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion__; Second__, Vote: Yes__; No__; Absent __; Abstain __
3.3.2 Conference with Labor Negotiator
Agency Negotiator: Tammy Jalique
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA | |
| 4. | Adjourn to Open Session | |

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Action Taken on Finding of Facts: 21/22#13, 21/22#15, 21/22#16, 21/22#17,

3.2.1 21/22#18, 21/22#20, 21/22#21, 21/22#22, 21/22#23, 21/22#24, 21/22#25,
21/22#26, 21/22#27

Action: Motion ____ Second ____ **Vote:** Yes ____; No ____; Absent ____; Abstain ____

6b Report Out of Action Taken on Reinstatements: AR#20-21/#05, AR#20-21/#06,

3.2.2 AR#20-21/#07, AR#20-21/#08, AR#20-21/#09

Action: **Vote:** Yes ____; No ____; Absent ____; Abstain ____

6c Report Out of Action Taken on Early Graduation: TISCS#10349824,

3.2.3 TISCS#10319745

Action: **Vote:** Yes ____; No ____; Absent ____; Abstain ____

7. Approve Regular Minutes of October 12, 2021

1-6

Action: Motion ____; Second ____ **Vote:** Yes ____; No ____; Absent ____; Abstain ____

8. Student Representative Reports:

8.1 Tracy High: Iliana Cashen; **West High:** Lilly Banchero and Kaitlyn Durant; **Kimball High:** Omed Akbari; and **Alternative Ed Campus:** Andrea Navarro.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Freiler School Presentation

10. Information & Discussion Items: An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services:

10.1.1 Receive Report on City of Tracy Parks & Rec Center

10.2 Educational Services:

10.2.1 Receive Report on *AdvanceSTEM* Award #S374A210019 from the United States Department of Education's Teacher and School Leader (TSL) Incentive Program

7-8

10.2.2 Receive Report on TUSD Fastbridge Universal Diagnostics

9

10.2.3 Receive Report on COVID 19 Updates

11. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. PUBLIC HEARING: None.

- 13. Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion ___; Second ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

13.1 Administrative & Business Services:

- | | | |
|---------------|--|--------------|
| 13.1.1 | Approve Accounts Payable Warrants (August and September, 2021)
(Separate Cover Item) | 10 |
| 13.1.2 | Approve Payroll Reports (August and September, 2021) | 11-19 |
| 13.1.3 | Approve Revolving Cash Fund Reports (August and September 2021) | 20-23 |
| 13.1.4 | Accept the Generous Donations from the Various Individuals.
Businesses, and School Site Parent Teacher Associations Listed Herein
with Thanks and Appreciation from the Staff and Students of the Tracy
Unified School District | 24-25 |
| 13.1.5 | Accept and Review the Status of School Connected
Organization/Booster Club Applications Submitted for the 2021/22
School Year | 26-27 |

13.2 Educational Services:

- | | | |
|---------------|--|--------------|
| 13.2.1 | Approve Agreement for Contract Services Between Transitional Age
Youth (TAY) Mentoring Program - Child Abuse Prevention Council
and Duncan-Russell/Stein Continuation High, Kimball High, Tracy
High, and West High for the 2021-2022 School Year | 28-31 |
| 13.2.2 | Ratify Approval for Reimbursement of Travel and Lodging to Conduct
Out of State Assessment Per Child Find Law | 32 |
| 13.2.3 | Approve Out of State Travel for Ryan Wasurick to Attend the NSTA
Portland Regional Conference in Portland, OR on October 27-October
30, 2021 | 33 |
| 13.2.4 | Receive Update on Quarterly Williams Uniform Complaint Report for
the Quarter Ending October 15, 2021 | 34-35 |
| 13.2.5 | Approve Agreement for Special Contract Services between TUSD and
Main Street Music to Provide College Conductors and Professional
Accompanist for the TUSD Honors Concert | 36-38 |
| 13.2.6 | Approve Purchase of a Subscription to Pivot Interactives for the
Science Department at West High School for the 2021-2022 School
Year | 39 |

13.3 Human Resources:

- | | | |
|---------------|---|--------------|
| 13.3.1 | Accept Resignations/Retirements/Leave of Absences for Classified,
Certificated, and/or Management Employment | 40-42 |
| 13.3.2 | Approve Classified, Certificated, and/or Management Employment | 43-47 |

- 14. Action Items:** Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services:

- | | | |
|---------------|---|-----------|
| 14.1.1 | Approve the ESSER III Expenditure Plan for the Tracy Unified School
District (Separate Cover Item) | 48 |
|---------------|---|-----------|

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.1.2 Adopt Revised Board Bylaw 9270 **49-55**

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.1.3 Approve Agreement with Performance on Purpose, LLC **56-58**

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

14.2 **Educational Services:** None.

14.3 **Human Resources-61:**

14.3.1 Adopt Resolution No. 21-05 Authorizing Teachers to Teach Outside Their Credential Authorizations **59-61**

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

16. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

17.1 November 9, 2021

17.2 December 14, 2021

17.3 January 11, 2022

17.4 January 25, 2022

18. Upcoming Events:

18.1 November 11-12, 2021

No School, Veterans' Day

18.2 November 22-26, 2021

No School, Thanksgiving Break

18.3 December 20-31, 2021

No School, Winter Break

18.4 January 17, 2022

No School, MLK Day

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, October 21, 2021**

- 6:15 PM:** 1-3. President Kaur called the meeting to order and adjourned to closed session.
- Roll Call:** 4. Board: S. Abercrombie, A. Alexander, A. Blanco, N. Erskine, S. Kaur, L. Souza
Absent: Z. Hoffert
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry
- 7:00 PM** 5. President Kaur called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:** 6a Action Taken on Finding of Facts: 21/22#10, 21/22#11, 21/22#12,
3.2.1 21/22#14
Action: Abercrombie, Souza. **Vote:** Yes-6; No-0; Absent-1(Hoffert)
6b Report Out of Action Taken on Reinstatements: AR#20-21/#04
3.2.2
Action: **Vote:** Yes-6; No-0; Absent-1(Hoffert)
- Minutes:** 7. Approve Regular Minutes of September 28, 2021
Action: Abercrombie, Souza. **Vote:** Yes-6; No-0; Absent-1(Hoffert)
- Audience:** B. Silver, M. Strelka, E. Quintana, C. Munger, D. Reese, E. Quintana, T. Brown, K. Jacobs, D. Reese, A. Brown, R. James, E. Cabral, H. Muncy, Z. Boswell, T. Stutz
- Student Rep Reports:** 8. Tracy High FFA Speakers: Danielle Francis reported as Hayden Andrade was unable to attend tonight's meeting. She thanked the board for allowing her to update them. She introduced new teachers and said it was fun to have new ideas. The hen laying egg enterprise has sold 500 eggs so far. This past week they did well in their competition with many students receiving awards. It was a great experience. The second chapter meeting will be held on October 21st with fun Halloween activities and a raffle. They will have a virtual pumpkin carving competition. The annual patch cancelled due to COVID concerns. Three of their officers will be attending the national convention. It will be a great experience. The degree ceremony will be held in November. They will also be hosting a canned food drive for those in need. They are looking forward to the rest of the year.
- West High FFA Speakers: Rylee Towle and Michelle Hernandez are excited to be back in person. Last year, the Ag Pest Control Team won 1st place at state finals. Students won many awards with one of the projects on market chickens. They took care of them every day and compared which feed was the best. The annual fall festival will be held on Oct. 16th from 11:00-3:00 with games, face painting.

pumpkin decorating and petting zoo with goats, a horse and rabbits. This is a fundraiser and will cost \$5.00 for each person who would like a pumpkin. They introduced their new teachers and gave a little background on each of them. They also introduced Mr. Dajani and Ms. Hepner who coached their winning team and finalist.

Recognition & Presentations:

9. Monte Vista Middle School Presentation

Principal, Barbara Silver, Assistant Principal, Meagan Strelka and teachers, Erika Cabral and Heather Muncy, presented a power point on the Inclusion Program. She reviewed the names and positions of each person on the team. There are 9 teacher inclusion teams with each team containing a special ed expert teacher and a content expert teacher. She reviewed the history of transitional to the inclusion model. Starting in 2021-22 there are no longer special ed students. They are receiving total access to all curriculum. In a typical class there are 20 general ed and 10 special ed students. There are 2 credentialed teachers in each section with one content expert and one special ed expert. Teachers and counselors work hard to make sure they have a common prep for planning, testing and collaboration. They are seen as equal partners. Students are not labeled. They are in classrooms with everyone else. Both teachers teach all students and use many diverse teaching strategies. Both do interventions with all students. Everyone is in the least restrictive environment, there is no added stigma of being different. There is full and equitable access to curriculum, and they receive maximum in class support. They have baseline Fastbridge data and will give that test again in a few months. They also have the DnA benchmark exams which are periodic. In Spring, there will be SBAC and ELPAC data. Other than during COVID, their test scores increase every year. They also have teacher assessment.

Teachers, Erika Cabral and Heather Muncy, then explained more about their teaching. In past they had push in model. Now, it's the one class and one subject. In their classroom, they have various co-teaching strategies. – teach & debate – one large group, on focus a variety of ways to teach. They help all students with participation and engagement, and they share them equally. Some of the challenges are to help certain students focus, be motivated and complete their work. Successes include all students benefit from the supports, RSP students tend to participate more and volunteer in discussions, and engagement and student participate has increased. Then they reviewed student data. The average score is very similar to non-inclusions classes, which is how they know it is working. They showed pictures of students working together very easily. They also shared some responses from the students about what they like about the class. They like their teachers and their humor and feel that they get more help with 2 teachers and learn more.

Information & Discussion Items:

10.1 Administrative & Business Services: None.

10.2 Educational Services:

- 10.2.1** Receive Report on COVID 19 Updates
Director of Curriculum & Accountability, Dr. Zachary Boswell, presented a power point on the latest COVID information. San Joaquin County continues to go down with 15.5 cases per 100,000. For the State of California, there are 12.2 cases per 100,000. Staff testing is fully implemented. The sites principals and secretaries are doing a great job. We also have implemented a no-cost student/family testing through Heal 360 and they are currently at the TISCS campus, Kimball High and Tracy High. There is a one-time registration. We have had about 330 in the last week test. There are others that have tested, but we only get the information on the student or staff testing. We also have our substitutes and district office staff testing through this company to see if they can handle it, they run 2 tests, the rapid and the PCR which is 98.5% accurate. Heal 360 is free to us so would be a cost savings to us.

Hearing of Delegations

11. Chris Munger, TEA president, commented that he is pleased that the district received the TSL grant. He wrote a letter of support and believes it will be beneficial to students and teachers in the area of STEM education. He hopes that TEA and TUSD can collaborate and develop a unified vision. He received an invite to a consult meeting with the George Kelly team that piloted the report card change for grades 4 and 5. He was impressed by what he saw and commends Kelly teachers who piloted and hopes their vision will be shared at the district ERM and all 4-5th grade teachers can create a unified vision and receive proper training and support. Lastly, he has serious concerns about the health and welfare of our district. He wants to talk to each one of the board members and gave them his cell number of him. He asked them to call him.

Tina Brown, a 2nd grade teacher in her 25th year. She is extremely frustrated over the lack of planning in rolling out the new assessments for 2nd and 3rd grade. She feels it should have been ready to go and completed before school began. She is upset that it is all being done online and wants direct teacher on how to administer them. There has been some progress made, but she doesn't feel it should be coming from principals. The training she received was a computer simulation and it was very difficult. She is trying to lead new teachers and is struggling so she believes that new teachers are extremely overwhelmed. They were given updated information today and grading window opens in 2 days. There was also a massive shift in math as well. She found out from a TOSA that they were supposed to be giving assessments online, but later changed to a choice of paper/pencil or online. She also has concerns why they were not allowed to make copies through Fedex. It took 6 weeks for funds to be released. Also, she was told that they will be charging \$9.99 delivery fee for every order sent to Fedex. She asked the board to check out the assessment system.

Kimberly Jacobs commented that she sent the board an email. Fastbridge is still a problem and believes the reports are worthless. Teacher get reports but it isn't clear. She said they still have to do paper/pencil in order to group the kids to find out what they don't understand. She thinks it's a waste of time. She's concerned that ELD students are taking the test. This test was given to English speakers only

and that is not our population. She doesn't understand why we are giving it to high school students. Another issue, the SPED director knew teachers were over their caseload. A teacher she is helping has 49 on her caseload. It is impossible for her to get everything done and illegal. All teachers are overworked. Teachers at Kimball High are so concerned that they took a 120 so they give up their prep and take the work home. Teachers are leaving because they think they are lied to and taken advantage of. She feels that students do not feel successful because of testing, scoring and labeling them. They know teachers don't have time to listen, prepare or answer questions.

Andrea Brown, a mother of 2 students in TUSD. She was born and raised in Tracy and attended TUSD schools and graduation from Tracy High. She is a behavioral therapist for children with autism. She maintained 4.0 GPA in high school. She believes she is standing up and doing what is right. She thinks some of the best teachers she has encountered work for TUSD and some have become like family to her. She is concerned and asked to unmask the kids and let it be the family's choice to decide what's best. She is shocked how far this whole thing has gotten. When her son got sick, she went to get him tested and encountered a nurse who was wearing full PPE, an oxygen tank on her back. She asked her why she was wearing all of that and stated to protect herself from COVID. When asked why she didn't just wear a mask, her response was that they don't work. She talked about Steven Petty's YouTube video that states that the masks we use is inefficient and does more harm than good. She also feels that the younger students should be able to see their teacher's mouths while teaching. If you think she's wrong, then show her.

Dean Reese, Director of STEM and Local Assessment and also a parent in the district with his daughters attending Southwest Park and Monte Vista. He is here to introduce himself. He was a teacher for 17 years at Tracy High and was the Science Department Chair. He then was hired by SJCOE as the STEM Coordinator. When this position opened, he applied and is excited to be in this role. He is a teacher at heart and respects the work that they do. He looks forward to working with teachers and students. He would like to share a few things about Fastbridge and DnA Illuminate. Fastbridge is a universal diagnostic screening tool. It allows us to screen students for deficits in reading, math and social academic and emotional behavior. This data provides teacher data, grade level data and district data. We have not had that before. It is very important to be able to understand and know what interventions we can use to bring students to grade level. He is happy to share with the board what the administration of these assessments looks like. He had the opportunity to show Trustee Abercrombie and Trustee Erskine and welcomes that opportunity to any other trustee who wants to learn more about it. In 2 weeks, he would like to give a presentation to the board about Fastbridge and also, he will be sharing the great news about receiving the TSL grant. He welcomes any input from teachers, administrators in terms of local assess and stem work moving forward.

Robert James has been a math teacher since 1996. The first 2 weeks of the school year are critical to establishing relationships with students. The number of sections given to each high school and the number of schedule changes that have been made for the past 5 years, cause classes of 40 students which is untenable and

bad for students. He suggested to look at enrollment in July to help. He also thanked Dr. Pecot for looking into a concern of the vans for TYAP.

- Public Hearing:** 12.1 **Administrative & Business Services:** None.
- Consent Items:** 13. **Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.**
Action: Approved all with Item #13.3.2 as amended.
Abercrombie, Souza. **Vote:** Yes-6; No-0; Absent-1(Hoffert)
- 13.1 **Administrative & Business Services:**
- 13.1.1 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District
- 13.2 **Educational Services:**
- 13.2.1 Approve Funding Increase to Existing Master Contract (MC) for Nonpublic, Nonsectarian School (NPS) Services with Creative Alternatives
- 13.2.2 Approve Funding Increase to Existing Master Contract (MC) for Nonpublic, Nonsectarian Agency (NPA) Services with Educational Professionals of Central California
- 13.2.3 Approve Funding Increase to Existing Master Contract (MC) for Nonpublic, Nonsectarian School (NPS) Services with Point Quest Education
- 13.2.4 Approve Funding Increase to Existing Master Contract (MC) for Nonpublic, Nonsectarian School (NPS) Services with Sierra Vista
- 13.3 **Human Resources:**
- 13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees
- 13.3.2 Approve Classified, Certificated and/or Management Employment
- 13.3.3 Approve a Declaration for a Provisional Internship Permit
- 13.3.4 Approve Student Teacher Fieldwork Agreement with Mills College
- Action Items:** 14.1 **Administrative & Business Services:**
- 14.1.1 Adopt Resolution No. 21-04 to Excuse Meeting Absence of Board Member
Action: Abercrombie, Souza. **Vote:** Yes-5; No-0; Absent-1(Hoffert); Abstain-1(Blanco)
- 14.1.2 Approve Agreements for Employee and Student COVID-19 Testing Services
Action: Abercrombie, Souza. **Vote:** Yes-6; No-0; Absent-1(Hoffert)
- Board Reports:** Trustee Souza passed. Trustee Erskine thanked the students, families, educational partners, school services and everyone who responded to COVID issues. Because of COVID, teachers' efficiency has been affected, but all have done their best to put the pieces together. It has been a great interruption to day to day operations. She would like to stress inclusion and collaboration. She thanked all who

presented. Trustee Alexander thanked everyone who came to the meeting. This district represents something special and he wants to see one of our facilities named after Dr. Martin Luther King. Trustee Blanco thanked all who came out. She would like Mr. Reese's presentation about Fastbridge to include the validity of the measures used to evaluate. She also agrees with Dr. Alexander for a school to be named after Dr. Martin Luther King. She commented that we should celebrate Delores Huerta. Her celebratory day is April 10th. She is an amazing activist and we should have our children learn about her. Trustee Abercrombie reported that 38 DARE students came out on Saturday to help with a great effort by the Sikhs and Southside Communities to clean up the city. Three of his students picked up 237 cigarette butts. They had a great day and loaded up to dumpsters with trash. Trustee Kaur thanked all who came out. She wanted to reiterate that it is against board bylaws to respond to items not on the agenda. If anyone has questions or concerns, they can always email her. On October 24th the Sikh Temple is hosting a professional day on engineers. Families are invited from 10:00-2:00 pm.

**Superintendent
Report:**

Dr. Stephens commented that Dr. Silver and her team should be very proud of her inclusion model. He visits each school about every 6 weeks. If any board members would like to go and join him, they can contact Bobbie and we will schedule it.

Adjourn: 8:18 pm.

Clerk

Date



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 5, 2021
SUBJECT: **Receive Report on *AdvanceSTEM* Award #S374A210019 from the United States Department of Education's Teacher and School Leader (TSL) Incentive Program**

BACKGROUND: On September 30, 2021, TUSD, in partnership with the Community Training and Assistance Center (CTAC), was awarded a Teacher and School Leader (TSL) Incentive Program grant from the U.S. Department of Education for their proposal, *Advancing Achievement and Equity through STEM Instruction and Leadership (AdvanceSTEM)*.

The purpose of *AdvanceSTEM* is to sustainably increase the academic growth of all TUSD students, particularly students of color who are underrepresented in STEM learning. *AdvanceSTEM* complements TUSD's Education Innovation and Research (EIR) initiative as part of our commitment to provide high quality STEM education in all our schools.

AdvanceSTEM will

- Develop STEM teachers' ability to provide highly effective STEM instruction after receiving additional professional development
- Develop principals' ability to deliver highly effective STEM instructional leadership
- Reward teachers and principals with additional income for improving STEM instruction and increasing student achievement
- Increase workforce diversity with STEM teachers of color
- Develop a pipeline for STEM teachers of color to transition to school leadership positions

TUSD and CTAC were awarded a total of \$14,862,540 to be used over three years to carry out *AdvanceSTEM*, including technical assistance and evaluation services. TUSD was one of only 22 districts in the United States to receive a TSL award in 2021.

RATIONALE: This report updates the Board on this systemic reform to bring STEM to all TUSD students. These efforts involve multiple departments in every division of TUSD: Educational Services, Business Services, and Human Resources.

This Agenda item meets District Strategic Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; Goal 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and Goal 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No funds are required for this report.

RECOMMENDATION: Receive Report on *AdvanceSTEM* Award # S374A210019 from the United States Department of Education's Teacher and School Leader (TSL) Incentive Program.

Prepared by: Dean Reese, Director of PK-12 STEM Curriculum and Local Assessment and Dr. Debra Schneider, Director of Instructional Media Services and Curriculum.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: October 18, 2021
SUBJECT: Receive Report on TUSD Fastbridge Universal Diagnostics

BACKGROUND: Fastbridge is a formative assessment system for teachers, born out of research-led innovation at the university level, designed to build a strong Multi-Tiered System of Support (MTSS) and ensure educators have the right tools and the right data to provide timely, targeted supports for their learners. It allows districts to close the assessment-to-instruction gap by administering a combination of Computer-Adaptive Tests (CAT) and Curriculum-Based Measures (CBM) and using our recommended interventions. Using Fastbridge as a tool tools drives district- and school-level success with universal screening and progress monitoring to support the needs of all students.

RATIONALE: Fastbridge screening tools and data will:

1. Screening & Problem Identification- Reports will help educators examine universal screening data and identify problem areas for additional instruction to support students.
2. Analysis & Planning- Reports will allow educators to analyze student data in greater detail to plan for instruction.
3. Intervention and Monitoring- Reports will focus on individual learners and their universal screening and progress monitoring data, as well as provide targeted intervention lessons for students.

This agenda item meets District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; District Strategic Goal #2: Hire, support, develop, train, and sustain District employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Fastbridge was funded with LCFF Funds.

RECOMMENDATION: Receive Report on TUSD Fastbridge Universal Screening Diagnostics.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: October 11, 2021
SUBJECT: Approve Accounts Payable Warrants (August and September 2021)

BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (August and September 2021).

Prepared by: S. Reed Call, Director of Financial Services.



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: October 11, 2021
SUBJECT: Approve Payroll Reports (August and September 2021)

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #7-Develop Powerful Educational Leaders.

FUNDING: N/A.

RECOMMENDATION: Approve Payroll Reports (August and September 2021).

Prepared by: S. Reed Call, Director of Financial Services.

Pay Date 08/10/2021

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	01	SACS Object	Amount	
		1100	313,647.44	Teachers' Salaries
		1200	0.00	Cert Pupil Support Salaries
		1300	31,724.68	
		1900	17,528.55	Other Certificated Salaries
		2100	43,297.54	
		2200	48,507.42	Classified Support Salaries
		2300	208.29	
		2400	11,645.40	Clerical & Office Salaries
		2900	1,635.29	Other Classified Salaries
		Total Labor	468,194.61	
Fund	01	SACS Object	Amount	
		3101	51,288.68	STRS On 1000 Salaries
		3201	1,746.59	PERS On 1000 Salaries
		3202	11,092.83	PERS On 2000 Salaries
		3301	6,672.16	
		3302	7,108.77	
		3501	1,814.40	State Unemploy On 1000 Salary
		3502	526.44	State Unemploy On 2000 Salary
		3601	6,216.05	Worker'S Comp Ins On 1000 Sal
		3602	1,803.50	Worker'S Comp Ins On 2000 Sal
		Total Contributions	88,269.42	
Fund	11	SACS Object	Amount	
		1100	1,017.57	Teachers' Salaries
		2100	1,733.56	
		Total Labor	2,751.13	
Fund	11	SACS Object	Amount	
		3101	172.18	STRS On 1000 Salaries
		3202	277.64	PERS On 2000 Salaries
		3301	14.76	
		3302	132.63	
		3501	5.08	State Unemploy On 1000 Salary
		3502	8.67	State Unemploy On 2000 Salary
		3601	17.43	Worker'S Comp Ins On 1000 Sal
		3602	29.70	Worker'S Comp Ins On 2000 Sal
		Total Contributions	658.09	
Fund	12	SACS Object	Amount	
		2100	517.59	
		Total Labor	517.59	
Fund	12	SACS Object	Amount	
		3302	39.60	
		3502	2.59	State Unemploy On 2000 Salary
		3602	8.87	Worker'S Comp Ins On 2000 Sal
		Total Contributions	51.06	

Fund	13	SACS Object	Amount	
		2200	34,333.00	Classified Support Salaries
		Total Labor	34,333.00	
Fund	13	SACS Object	Amount	
		3202	4,983.99	PERS On 2000 Salaries
		3302	2,209.35	
		3502	171.66	State Unemploy On 2000 Salary
		3602	588.08	Worker'S Comp Ins On 2000 Sal
		Total Contributions	7,953.08	

ESCAPE ONLINE

Pay Date 08/31/2021

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	01	SACS Object	Amount	
		1100	4,808,464.49	Teachers' Salaries
		1200	505,332.95	Cert Pupil Support Salaries
		1300	536,330.75	Cert Suprvrs' & Admins' Sal
		1900	154,014.46	Other Certificated Salaries
		2100	402,188.47	Instructional Aides' Salaries
		2200	816,570.57	Classified Support Salaries
		2300	190,656.58	Class Suprvrs' & Admins' Sal
		2400	468,518.31	Clerical & Office Salaries
		2900	46,821.89	Other Classified Salaries
		Total Labor	7,928,898.47	
Fund	01	SACS Object	Amount	
		3101	989,503.16	STRS On 1000 Salaries
		3102	8,980.13	STRS On 2000 Salaries
		3201	33,780.88	PERS On 1000 Salaries
		3202	416,312.61	PERS On 2000 Salaries
		3301	89,614.60	
		3302	136,867.69	
		3401	615,453.09	
		3402	262,129.09	
		3501	30,020.69	State Unemploy On 1000 Salary
		3502	9,609.56	State Unemploy On 2000 Salary
		3601	102,838.48	Worker'S Comp Ins On 1000 Sal
		3602	32,967.38	Worker'S Comp Ins On 2000 Sal
		3701	83,950.25	
		3702	33,215.94	
		Total Contributions	2,845,243.55	
Fund	09	SACS Object	Amount	
		1100	42,687.45	Teachers' Salaries
		1200	924.46	Cert Pupil Support Salaries
		2400	630.54	Clerical & Office Salaries
		Total Labor	44,242.45	
Fund	09	SACS Object	Amount	
		3101	7,379.15	STRS On 1000 Salaries
		3202	144.45	PERS On 2000 Salaries
		3301	611.46	
		3302	48.23	
		3401	3,391.46	
		3402	7.44	
		3501	218.06	State Unemploy On 1000 Salary
		3502	3.15	State Unemploy On 2000 Salary
		3601	746.99	Worker'S Comp Ins On 1000 Sal
		3602	10.80	Worker'S Comp Ins On 2000 Sal
		Total Contributions	12,561.19	
Fund	11	SACS Object	Amount	
		1100	11,599.20	Teachers' Salaries
		1200	8,679.59	Cert Pupil Support Salaries
		1300	11,520.83	Cert Suprvrs' & Admins' Sal
		2100	3,953.66	Instructional Aides' Salaries
		2400	9,061.94	Clerical & Office Salaries
		Total Labor	44,815.22	
Fund	11	SACS Object	Amount	
		3101	5,380.50	STRS On 1000 Salaries
		3202	2,981.88	PERS On 2000 Salaries
		3301	432.20	
		3302	951.06	
		3401	2,139.65	
		3402	2,442.05	
		3501	158.99	State Unemploy On 1000 Salary
		3502	65.07	State Unemploy On 2000 Salary
		3601	544.67	Worker'S Comp Ins On 1000 Sal
		3602	222.93	Worker'S Comp Ins On 2000 Sal
		Total Contributions	15,319.00	

Fund 12	SACS Object	Amount	
	1300	2,214.79	Cert Suprvsrs' & Admins' Sal
	2100	10,795.35	Instructional Aides' Salaries
	2300	1,884.26	Class Suprvsrs' & Admins' Sal
	2400	4,297.88	Clerical & Office Salaries
	Total Labor	19,192.28	
Fund 12	SACS Object	Amount	
	3101	374.74	STRS On 1000 Salaries
	3102	430.58	STRS On 2000 Salaries
	3202	2,720.90	PERS On 2000 Salaries
	3301	29.59	
	3302	1,024.25	
	3401	196.08	
	3402	1,606.83	
	3501	11.07	State Unemploy On 1000 Salary
	3502	84.87	State Unemploy On 2000 Salary
	3601	37.93	Worker'S Comp Ins On 1000 Sal
	3602	290.78	Worker'S Comp Ins On 2000 Sal
	Total Contributions	6,807.62	
Fund 13	SACS Object	Amount	
	2200	121,520.36	Classified Support Salaries
	2300	37,643.44	Class Suprvsrs' & Admins' Sal
	2400	17,481.64	Clerical & Office Salaries
	Total Labor	176,645.44	
Fund 13	SACS Object	Amount	
	3202	35,422.57	PERS On 2000 Salaries
	3302	12,377.11	
	3402	15,578.15	
	3502	883.26	State Unemploy On 2000 Salary
	3602	3,025.52	Worker'S Comp Ins On 2000 Sal
	Total Contributions	67,286.61	

FISCAL YEAR **ONLINE**

Pay Date 09/10/2021

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	01	SACS Object	Amount	
		1100	413,147.69	Teachers' Salaries
		1200	2,640.10	
		1300	6,607.20	Cert Suprvrs' & Admins' Sal
		1900	30,028.43	Other Certificated Salaries
		2100	8,812.13	Instructional Aides' Salaries
		2200	111,751.40	Classified Support Salaries
		2300	12,099.12	
		2400	19,738.95	Clerical & Office Salaries
		2900	3,040.83	Other Classified Salaries
		Total Labor	607,865.85	
Fund	01	SACS Object	Amount	
		3101	70,697.20	STRS On 1000 Salaries
		3201	114.55	PERS On 1000 Salaries
		3202	7,698.93	PERS On 2000 Salaries
		3301	7,576.51	
		3302	10,780.84	
		3501	2,262.70	State Unemploy On 1000 Salary
		3502	777.17	State Unemploy On 2000 Salary
		3601	7,748.65	Worker'S Comp Ins On 1000 Sal
		3602	2,662.42	Worker'S Comp Ins On 2000 Sal
		Total Contributions	110,318.97	
Fund	09	SACS Object	Amount	
		2400	653.40	Clerical & Office Salaries
		Total Labor	653.40	
Fund	09	SACS Object	Amount	
		3302	49.98	
		3502	3.27	State Unemploy On 2000 Salary
		3602	11.19	Worker'S Comp Ins On 2000 Sal
		Total Contributions	64.44	
Fund	11	SACS Object	Amount	
		2100	1,840.67	Instructional Aides' Salaries
		2400	1,504.95	Clerical & Office Salaries
		Total Labor	3,345.62	
Fund	11	SACS Object	Amount	
		3202	559.65	PERS On 2000 Salaries
		3302	255.92	
		3502	16.74	State Unemploy On 2000 Salary
		3602	57.29	Worker'S Comp Ins On 2000 Sal
		Total Contributions	889.60	

Fund 12	SACS Object	Amount	
	2100	3,020.27	Instructional Aides' Salaries
	Total Labor	3,020.27	
Fund 12	SACS Object	Amount	
	3102	123.93	STRS On 2000 Salaries
	3202	201.92	PERS On 2000 Salaries
	3302	148.71	
	3502	15.12	State Unemploy On 2000 Salary
	3602	51.73	Worker'S Comp Ins On 2000 Sal
	Total Contributions	541.41	
Fund 13	SACS Object	Amount	
	2200	18,161.62	Classified Support Salaries
	Total Labor	18,161.62	
Fund 13	SACS Object	Amount	
	3202	2,248.84	PERS On 2000 Salaries
	3302	1,178.02	
	3502	90.81	State Unemploy On 2000 Salary
	3602	311.10	Worker'S Comp Ins On 2000 Sal
	Total Contributions	3,828.77	

ESCAPE **ONLINE**

Pay Date 09/30/2021

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	01	SACS Object	Amount	
		1100	4,938,187.73	Teachers' Salaries
		1200	493,964.17	Cert Pupil Support Salaries
		1300	531,362.64	Cert Suprvsrs' & Admins' Sal
		1900	152,368.68	Other Certificated Salaries
		2100	397,066.46	Instructional Aides' Salaries
		2200	814,507.69	Classified Support Salaries
		2300	205,912.63	Class Suprvsrs' & Admins' Sal
		2400	473,750.30	Clerical & Office Salaries
		2900	41,664.30	Other Classified Salaries
		Total Labor	8,048,784.60	
Fund	01	SACS Object	Amount	
		3101	1,009,595.84	STRS On 1000 Salaries
		3102	8,980.13	STRS On 2000 Salaries
		3201	32,620.17	PERS On 1000 Salaries
		3202	417,387.20	PERS On 2000 Salaries
		3301	90,366.45	
		3302	136,858.72	
		3401	622,032.00	
		3402	263,201.80	
		3501	30,579.34	State Unemploy On 1000 Salary
		3502	9,653.25	State Unemploy On 2000 Salary
		3601	104,752.43	Worker'S Comp Ins On 1000 Sal
		3602	33,106.91	Worker'S Comp Ins On 2000 Sal
		3701	88,362.45	
		3702	37,020.59	
		Total Contributions	2,884,517.28	
Fund	09	SACS Object	Amount	
		1100	57,468.98	Teachers' Salaries
		1200	924.46	Cert Pupil Support Salaries
		1300	6,551.44	Cert Suprvsrs' & Admins' Sal
		Total Labor	64,944.88	
Fund	09	SACS Object	Amount	
		3101	10,988.71	STRS On 1000 Salaries
		3301	890.13	
		3401	7,246.79	
		3501	324.72	State Unemploy On 1000 Salary
		3601	1,112.37	Worker'S Comp Ins On 1000 Sal
		Total Contributions	20,562.72	
Fund	11	SACS Object	Amount	
		1100	11,599.20	Teachers' Salaries
		1200	8,679.59	Cert Pupil Support Salaries
		1300	11,520.83	Cert Suprvsrs' & Admins' Sal
		2100	3,953.66	Instructional Aides' Salaries
		2400	9,061.94	Clerical & Office Salaries
		Total Labor	44,815.22	

Fund	11	SACS Object	Amount	
		3101	5,380.50	STRS On 1000 Salaries
		3202	2,981.88	PERS On 2000 Salaries
		3301	429.62	
		3302	941.55	
		3401	2,139.66	
		3402	2,439.44	
		3501	158.99	State Unemploy On 1000 Salary
		3502	65.07	State Unemploy On 2000 Salary
		3601	544.67	Worker'S Comp Ins On 1000 Sal
		3602	222.93	Worker'S Comp Ins On 2000 Sal
		Total Contributions	15,304.31	

Fund	12	SACS Object	Amount	
		1300	2,214.79	Cert Suprvsrs' & Admins' Sal
		2100	10,795.35	Instructional Aides' Salaries
		2300	1,884.26	Class Suprvsrs' & Admins' Sal
		2400	4,297.88	Clerical & Office Salaries
		Total Labor	19,192.28	

Fund	12	SACS Object	Amount	
		3101	374.74	STRS On 1000 Salaries
		3102	430.58	STRS On 2000 Salaries
		3202	2,720.90	PERS On 2000 Salaries
		3301	29.17	
		3302	1,016.36	
		3401	196.08	
		3402	1,473.75	
		3501	11.07	State Unemploy On 1000 Salary
		3502	84.87	State Unemploy On 2000 Salary
		3601	37.93	Worker'S Comp Ins On 1000 Sal
		3602	290.78	Worker'S Comp Ins On 2000 Sal
		Total Contributions	6,666.23	

Fund	13	SACS Object	Amount	
		2200	122,164.52	Classified Support Salaries
		2300	37,643.44	Class Suprvsrs' & Admins' Sal
		2400	17,481.64	Clerical & Office Salaries
		Total Labor	177,289.60	

Fund	13	SACS Object	Amount	
		3202	35,583.37	PERS On 2000 Salaries
		3302	12,427.43	
		3402	16,459.94	
		3502	886.48	State Unemploy On 2000 Salary
		3602	3,036.58	Worker'S Comp ins On 2000 Sal
		Total Contributions	68,393.80	

ESCAPE ONLINE



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: October 11, 2021
SUBJECT: Approve Revolving Cash Fund Reports (August and September 2021)

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (August and September 2021).

Prepared by: S. Reed Call, Director of Financial Services.

09/01/21

TUSD
REVOLVING CASH FUND
 August 2021

Date	Num	Name	Memo	Paid Amount
08/04/2021	9734	BLACK BEAR DINER	REQ22-00882 JES	
			01-0000-0-1110-1000-4300-250-2323	-985.00
TOTAL				-985.00
08/05/2021	9735	BLACK BEAR DINER	PO22-00833 CES	
			01-0000-0-1110-1000-4300-130-2323	-779.00
TOTAL				-779.00
08/12/2021	9736	CITY OF TRACY TRANSIT STATION	PO22-00509 180 Fixed Route 10 ride ADA tick...	
			01-6500-0-5770-1110-4300-800-6955	-900.00
TOTAL				-900.00
08/12/2021	9737	DORIS JOHNSON	Refund Cafeteria Account Savannah Walter	
			13-5310-0-0000-0000-8634-000-0000	-77.49
TOTAL				-77.49

10/01/21

TUSD
REVOLVING CASH FUND
September 2021

Date	Num	Name	Memo	Paid Amount
09/03/2021	9738	KENNETH MOORE	REFUND OF GARNISHMENT DEDUCTION	
			01-0000-0-1110-1000-1100-000-9222	-522.25
TOTAL				-522.25
09/10/2021	9739	CCEA	2021 CCEA Plus Conference Order #17977 St...	
			01-0709-0-3200-2140-5200-550-6952	-140.00
TOTAL				-140.00
09/13/2021	9740	SHAUN WILSON	Late Time Sheet 9/10/2021	
			01-0000-0-1110-8300-2206-806-9031	-488.61
TOTAL				-488.61
09/13/2021	9741	JESSE J. MERRILL	Late Time Sheet	
			01-0000-0-1110-8300-2207-806-9031	-87.30
TOTAL				-87.30
09/15/2021	9742	DEPARTMENT OF MOTOR VEHIC...	PO22-00246 DMV Fees	
			01-0723-0-1110-3600-5800-840-9702	-33.20
			01-0724-0-5750-3600-5800-840-9702	-49.80
TOTAL				-83.00
09/15/2021	9743	DEPARTMENT OF MOTOR VEHIC...	PO22-00246 DMV Fees	
			01-0723-0-1110-3600-5800-840-9702	-33.20
			01-0724-0-5750-3600-5800-840-9702	-49.80
TOTAL				-83.00
09/15/2021	9744	DEPARTMENT OF MOTOR VEHIC...	PO22-00246 DMV Fees	
			01-0723-0-1110-3600-5800-840-9702	-33.20
			01-0724-0-5750-3600-5800-840-9702	-49.80
TOTAL				-83.00
09/15/2021	9745	DEPARTMENT OF MOTOR VEHIC...	PO22-00246 DMV Fees	
			01-0723-0-1110-3600-5800-840-9702	-33.20
			01-0724-0-5750-3600-5800-840-9702	-49.80
TOTAL				-83.00
09/15/2021	9746	DEPARTMENT OF MOTOR VEHIC...	PO22-00246 DMV Fees	
			01-0723-0-1110-3600-5800-840-9702	-33.20
			01-0724-0-5750-3600-5800-840-9702	-49.80
TOTAL				-83.00

10/01/21

TUSD
REVOLVING CASH FUND
September 2021

Date	Num	Name	Memo	Paid Amount
09/15/2021	9747	DEPARTMENT OF MOTOR VEHIC...	PO22-00246 DMV Fees	
			01-0723-0-1110-3600-5800-840-9702	-33.20
			01-0724-0-5750-3600-5800-840-9702	-49.80
TOTAL				-83.00
09/15/2021	9748	CALIFORNIA HIGHWAY PATROL	PO22-00236 CHP Fees	
			01-0723-0-1110-3600-5800-840-9702	-22.80
			01-0724-0-5750-3600-5800-840-9702	-34.20
TOTAL				-57.00
09/15/2021	9749	CALIFORNIA HIGHWAY PATROL	PO22-00236 CHP Fees	
			01-0723-0-1110-3600-5800-840-9702	-22.80
			01-0724-0-5750-3600-5800-840-9702	-34.20
TOTAL				-57.00
09/15/2021	9750	CALIFORNIA HIGHWAY PATROL	PO22-00236 CHP Fees	
			01-0723-0-1110-3600-5800-840-9702	-22.80
			01-0724-0-5750-3600-5800-840-9702	-34.20
TOTAL				-57.00
09/15/2021	9751	CALIFORNIA HIGHWAY PATROL	PO22-00236 CHP Fees	
			01-0723-0-1110-3600-5800-840-9702	-22.80
			01-0724-0-5750-3600-5800-840-9702	-34.20
TOTAL				-57.00
09/15/2021	9752	CALIFORNIA HIGHWAY PATROL	PO22-00236 CHP Fees	
			01-0723-0-1110-3600-5800-840-9702	-22.80
			01-0724-0-5750-3600-5800-840-9702	-34.20
TOTAL				-57.00
09/15/2021	9753	CALIFORNIA HIGHWAY PATROL	PO22-00236 CHP Fees	
			01-0723-0-1110-3600-5800-840-9702	-22.80
			01-0724-0-5750-3600-5800-840-9702	-34.20
TOTAL				-57.00



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: October 7, 2021
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Tracy High School:

1. Tracy Unified School District/Tracy High School: From Leprino Foods for the amount of \$650.00 (ck. #1010158167). This donation is a contribution to the Leprino Foods Scholarship for the 2021-2022 school year.
2. Tracy Unified School District/Tracy High School: From Jessica Escobedo, a 1990 Honda CRX DX automobile, license plate #JESZCRX. This donation will benefit Tracy High School's ROP Auto program.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and

approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Dr. Rob Pecot, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: October 26, 2021
SUBJECT: **Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2021/22 School Year**

BACKGROUND: The District recognizes the importance of having parent support/booster clubs that enhance and assist in furthering the educational opportunities of students. Community support organizations (CSO's) such as Parent Teacher Clubs, Parent Teacher Associations, Athletics Boosters, Band Boosters, Advisory Groups, and any other organizations approved by the Board, promote, encourage, and support the approved academic, co-curricular, and extra curricular activities of the district. The attached document reflects the current status of active School Connected Organizations for the current year. Those groups approved by prior Board Action are indicated as *Approved*. Those being submitted for current approval are indicated as *Recommended for Approval*. Those groups that have indicated an interest in approval, but have not yet met all approval requirements, are indicated as *Pending*. In addition to the status of *Approved*, *Recommended for Approval*, and *Pending*, each organization is marked as being either *Current* or *Revoked*. *Current* means the organization has submitted a current reconciled bank statement within the past two months and all other documentation is adequate. *Revoked* means the organization has failed to submit a current reconciled bank statement within the past two months, other documentation is inadequate, or some other condition exists for which additional compliance steps are required.

RATIONALE: Acceptance of this item indicates endorsement by the School Board of the current status of each recognized School Connected Organization or Booster Club in order to meet the District's strategic goal: strategic goal #5 – Continuously improve fiscal, facilities and operational processes.

FUNDING: There are no financial obligations associated with this agenda however sites and departments of the District may incur responsibilities and costs associated with donations made through the (CSO's) fundraising endeavors.

RECOMMENDATION: Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2021/22 School Year.

Prepared by: Jill Carter, Director of School Business Support Services & Purchasing.



2021/2022 School-Connected Organization Booster Clubs

Organization	Status	Current Reviewed Bank Statements
Bohn Parent Teach Organization	<i>Recommend for Approval</i>	<i>Current</i>
Freiler Staff Parent Association	<i>Approved</i>	<i>Current</i>
Hirsch PTO	<i>Approved</i>	<i>Current</i>
Jacobson Staff Parent Association	<i>Approved</i>	<i>Current</i>
Jaguar Theatre Booster Club	<i>Approved</i>	<i>Current</i>
G.Kelly Parent Faculty Alliance	<i>Approved</i>	<i>Current</i>
KHS Athletic Booster Club	<i>Approved</i>	<i>Current</i>
KHS Music Boosters	<i>Approved</i>	<i>Current</i>
KHS PTSA	<i>Approved</i>	<i>Current</i>
North Parent Club	<i>Recommend for Approval</i>	<i>Current</i>
Poet Christian PTSA	<i>Approved</i>	<i>Current</i>
South West Park Parent Club	<i>Approved</i>	<i>Current</i>
THS Baseball Booster Club	<i>Approved</i>	<i>Current</i>
THS Bulldog Band Booster Club	<i>Approved</i>	<i>Current</i>
THS Cheer/Dance Booster Club	<i>Approved</i>	<i>Current</i>
THS Football Booster Club	<i>Approved</i>	<i>Current</i>
THS Softball Booster Club	<i>Approved</i>	<i>Current</i>
THS Volleyball Booster Club	<i>Approved</i>	<i>Current</i>
Villalovoz Parent Facility Club	<i>Approved</i>	<i>Current</i>
WHS Homefield Advantage	<i>Approved</i>	<i>Current</i>
WHS Music Boosters	<i>Approved</i>	<i>Current</i>
West High Science Boosters	<i>Approved</i>	<i>Current</i>

Revised 10/7/21



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: October 4, 2021
SUBJECT: **Approve Agreement for Contract Services Between Transitional Age Youth (TAY) Mentoring Program - Child Abuse Prevention Council and Duncan-Russell/Stein Continuation High, Kimball High, Tracy High, and West High for the 2021-2022 School Year**

BACKGROUND: A program of Child Abuse Prevention Council, the Transitional Age Youth (TAY) Mentoring Program, is free for youth and young adults ages 16 -25. Services include career exploration and employment, financial literacy, physical and mental health, and housing

RATIONALE: The impact of COVID-19 has compounded existing challenges found among the TAY student group. This partnership will expand tiered-level of supports for the TAY student group and is in alignment with TUSD's LCAP Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; and Goal #3: Apply fiscal operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The Child Abuse Prevention Council is providing Transitional Age Youth (TAY) mentoring services at no cost to TUSD.

RECOMMENDATION: Approve Agreement for Contract Services Between Transitional Age Youth (TAY) Mentoring Program – Child Abuse Prevention Council and Duncan-Russell/Stein Continuation High, Kimball High, Tracy High, and West High for the 2021-2022 School Year.

Prepared by: Dr. Deidre Hill-Valdivia, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT
1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Transitional Age Youth (TAY) Mentoring Program - CAPC _____, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Through Child Abuse Prevention Council (CAPC), the Transitional Age Youth (TAY) Mentoring Program will provide services to youth and young adults ages 16-25 at school sites: Stein/Duncan-Russel, Kimball High, Tracy High, and West High during the 2021-2022 school year.

Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 150 () [] HOURS [X] DAYS, under the terms of this agreement at the following location See Above.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

- a. District shall pay \$ 0.00 per [] HOUR [] DAY [] FLAT RATE, not to exceed a total of \$ 0.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
- b. District [] SHALL [X] SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$ 0.00 for the term of this agreement.
- c. District shall make payment on a [] MONTHLY PROGRESS BASIS [] SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on July 1, 2021 and shall terminate on June 30, 2022.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.
7. Contractor shall contact the District's designee, Deidre Hill-Valdivia, at (209) 8303218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.
8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.
 - a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars (\$1,000,000.00) combined single limit per occurrence; two million dollars (\$2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.
 - b. Contractor ☒ **WILL** ☐ **WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars (\$1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.
11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.
12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.
13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.
14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature Title

IRS Identification Number

Title

Address

Tracy Unified School District

Date

Account Number to be Charged

Department/Site Approval

Budget Approval

Date Approved by the Board



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: October 14, 2021
SUBJECT: **Ratify Approval for Reimbursement of Travel and Lodging to Conduct Out of State Assessment Per Child Find Law**

BACKGROUND: In July of 2021, the District was notified of an out of state private residential placement for a student whose home residence is in Tracy Unified's attendance boundary. Per the child find law under California Education code EDC § 5630, the District is required to assess students with a suspected disability. Child Find is a foundation of the Individuals with Disabilities Act (IDEA). IDEA Child Find requires every state to identify, locate, and evaluate all children with disabilities, from birth to their 22nd birthday, who need Early Intervention or Special Education and related services. Assessments were conducted by a TUSD school psychologist and a TUSD program specialist 09/27-10/1/21.

RATIONALE: IDEA requires Child Find evaluation regardless of the severity of the child's disability, whether the child attends private or public school, or if a child is experiencing homelessness. It is important to "find" children who may need services and reach them early, because research tells us that children with disabilities do better across their lives when they receive early help. This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expenses for this assessment (include: airfare, lodging, meals and transportation) will cost total approximately \$3,000.00 for two Tracy Unified Special Education administrators. Special Education contract expenses are funded through 602 funding for Special Education, budgeted in account # 01-6500-0-5750-1180-5800-800-2542.

RECOMMENDATION: Ratify Approval for Reimbursement of Travel and Lodging to Conduct Out of State Assessment Per Child Find Law.

Prepared by: Sean Brown, Director of Special Education.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: October 13, 2021
SUBJECT: **Approve Out of State Travel for Ryan Wasurick to Attend the NSTA Portland Regional Conference in Portland, OR on October 27-October 30, 2021**

BACKGROUND: The National Science Teacher Association is holding their annual West Coast regional conference in Portland, OR. It is a major/main organization for creation, dissemination and implementation science resources and curriculum and pipeline development of teachers. Mr. Wasurick will be staying at the Hyatt Regency Portland.

RATIONALE: As a 4th year physics teacher, Mr. Wasurick has been involved with the recent STEM Grant design and implementation and on the curriculum council for TUSD. Mr. Wasurick will have an opportunity to share rigorous material that he has developed in collaboration with David Rakestraw PHD: physic, Senior Scientist and Program Director at Livermore Labs. While at the conference, Mr. Wasurick will be able to network to bring resources and knowledge back to TUSD while positively representing the district as a presenter on the cutting edge of STEM education. This aligns with Strategic Goal #2: Hire, support develop, train and sustain district employees who create a singleness of purpose focused on maximizing students' academic social and emotional potential and Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and students' goals.

FUNDING: Lodging, transportation meals and registration costs will not excel \$3,000.00. The cost will be paid by site funds.

RECOMMENDATION: Approve Out of State Travel for Ryan Wasurick to Attend the NSTA Portland Regional Conference in Portland, OR on October 27-October 30, 2021.

Prepared by: Jason Noll, Tracy High School Principal.



EDUCATIONAL SERVICES

MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: September 27, 2021
SUBJECT: Receive Update on Quarterly Williams Uniform Complaint Report for the Quarter Ending October 15, 2021

BACKGROUND: Pursuant to the Williams Settlement and California *Education Code* Section 35186, every school must provide 1) sufficient textbooks and instructional materials, 2) school facilities that are clean, safe, and maintained in good repair, and 3) a properly credentialed teacher for every classroom. Education Code, EC 35186(d), requires that school districts shall report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records. There were no complaints filed under the Williams settlements during the July 15, 2021 – October 15, 2021 reporting period.

RATIONALE: The quarterly report for the period of July 15, 2021 through October 15, 2021 has been submitted to the San Joaquin County Office of Education and must be reported to the local school board. The report summarizes the complaints received through the Williams Uniform Complaint process as well as the resolution of each of those complaints. This report supports Strategic District Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals and Strategic District Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No cost.

RECOMMENDATION: Receive Update on Quarterly Uniform Williams Complaint Report for the Quarter Ending October 15, 2021.

Prepared by: Tania Salinas, Director of Continuous Improvement, State & Federal Programs.

San Joaquin County Office of Education
Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
 [Education Code § 35186(d)]

District: Tracy Unified School District

Person completing this form: Tania Salinas

Title: Continuous Improvement State & Federal Programs

Quarterly Report Submission Date: ☐ January 15, 2021
 (check one) ☐ April 15, 2021
☐ July 15, 2021
☒ October 15, 2021

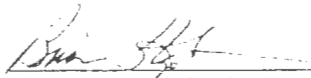
Date for information to be reported publicly at governing board meeting: October 26, 2021

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS			

Dr. Brian Stephens
 Print Name of District Superintendent


 Signature of District Superintendent

10.1.21
 Date



EDUCATIONAL SERVICES

MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: October 14, 2021
SUBJECT: Approve Agreement for Special Contract Services between TUSD and Main Street Music to Provide College Conductors and Professional Accompanist for the TUSD Honors Concert

BACKGROUND: Every year roughly two to three hundred students are selected from TUSD and Jefferson schools, grades 7-12, to perform in the Tracy's regional Honor Band, Honor Jazz Band, Honor Choir, and Honor String Orchestra. This event offers premium educational opportunities and post-secondary connections for students, recruiting and matriculation promotions, and staff development opportunities for our music staff by hiring college directors as our guest conductors. Main Street Music will provide the professional services of four collegiate level honors conductors and one professional choral accompanist. These five professionals will direct the rehearsals and concerts at Tracy High School and the Tracy Grand Theater with constant TUSD supervision. Rehearsals and performances will follow this schedule:

Date	Time	Activity	Location
Thursday January 20, 2022	5:15 p.m. call, 5:30 p.m. – 7:30 p.m.	Rehearsal 1 of 4	Tracy High School 315 East 11th St, Tracy Choir – Theater Stage String Orchestra – C103 Concert Band – C104 Jazz Band - C105
Friday January 28, 2022	8:15 a.m. call, 8:30 a.m. – 11:30 a.m. 12:00 p.m. – 3:00 p.m.	Rehearsal 2 of 4	
Friday February 4, 2022	8:15 a.m. call, 8:30 a.m. – 10:30 a.m. 11:00 a.m. – 1:00 p.m. 1:30 p.m. – 3:30 p.m.	Rehearsal 3 of 4	
Saturday February 5, 2022	Jazz Band 7:30 a.m. - 9:00 a.m. Choir 9:00 a.m. - 10:30 a.m. Concert Band 10:30 a.m. - 12:00 p.m. String Orchestra 2:30 p.m. – 3:45 p.m.	Sound Check Rehearsal 4 of 4	Tracy Grand Theater 715 Central Ave., Tracy All students enter through Performers' Entrance door on the South side. Instrument Cases go in the Black Box theater.
Saturday February 5, 2022	String Orchestra & Choir 3:30 p.m. call, 4:00 p.m.	1 st Concert	
Saturday February 5, 2022	Jazz Band & Concert Band 5:30 p.m. call, 6:00 p.m.	2 nd Concert	

RATIONALE: Having guest conductors for this year's Honor Band is important for two reasons. First, collegiate level guest conductors provide an opportunity for our students to work with a college director, a highly respected music educator. The conductors will provide new perspectives, skills and talents, which allow our students to grow and develop as young musicians. Second, collegiate level conductors help to establish a link between Tracy Unified School District's music program and college level music programs which will result in benefits to both programs.

This agenda item supports all three District Strategic Goals: #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; District Strategic Goal #2: Hire, support, develop, train, and sustain District employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The cost is a flat rate not to exceed a total of \$7400.00. Funding will be provided by the District Visual and Performing Arts fund.

RECOMMENDATION: Approve Agreement for Special Contract Services between TUSD and Main Street Music to Provide College Conductors and Professional Accompanist for the TUSD Honors Concert.

Prepared by: Julianna Stocking, Associate Superintendent of Educational Services.

Main Street Music

45 W. 10th Street
Tracy CA 95376

(209) 835-1125

PROPOSAL

PROPOSAL	DATE
642736	10/12/2021 3:50p
ACCT	EMPL ID
6596	KEN
PO	EXPIRES
	11/11/2021

Bill To: Tracy Unified School District
1975 W. Lowell
Tracy CA 95376

H(209)830-3200

QTY	SKU#	DESCRIPTION	PRICE EA	TOTAL
4		Music directors for TUSD Honor Concert	1500.00	6000.00
1		Service Fees	900.00	900.00
1		Accompanist	500.00	500.00

	SUBTOTAL	7400.00
	TOTAL	7400.00



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: October 15, 2021
SUBJECT: Approve Purchase of a Subscription to Pivot Interactives for the Science Department at West High School for the 2021-2022 School Year

BACKGROUND: The West High Science department head Randy Moehnke was offered an opportunity to test some new curriculum created specifically for students returning to learning after the pandemic. He found the material very interactive and helpful to re-engage student interaction with learning.

RATIONALE: The Tracy Unified School District has funds assigned to help our students get back on track after a year or more of inactivity. The Pivot Interactives program has proven effective in achieving that goal. This aligns with Strategic Goal #1 Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: The program cost is \$5,700. We would like to use Title 1 funds to pay for this subscription to Pivot Interactives. It meets our Site Plan goal 1c12 – Academic Intervention for COVID learning loss.

RECOMMENDATION: Approve Purchase of a Subscription to Pivot Interactives for the Science Department at West High School for the 2021-2022 School Year.

PREPARED BY: Ms. Lee, West High School Principal.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: October 15, 2021
SUBJECT: Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employment

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Reese, Sophy Program Specialist	SpEd	10/22/2021	Personal

BACKGROUND:

CERTIFICATED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Dukes, Jason Independent Study Teacher	TISCS	10/12/2021	Personal

BACKGROUND:

CERTIFICATED RETIREMENTS

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
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BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RETIREMENTS**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
-------------------	-------------	---------------------------

BACKGROUND:

NAME/TITLE

SITE

CLASSIFIED RETIREMENTS

EFFECTIVE
DATE

REASON

Griffith, Nina
Driver Trainer/Dispatcher

Transportation

4/8/22

Retirement

BACKGROUND:

NAME/TITLE

SITE

EFFECTIVE
DATE

REASON

Arellano, Genaro
Utility Person III

MOT

10/10/21

Accepted Irrigation
Specialist/Bus Driver/
Custodian position

Aldridge, Tiffany
School Supervision Assistant

Central

10/15/21

Personal

Bem, Robert
Utility Person III

MOT

10/29/21

Personal

Byer, Linda
Food Service Worker

Williams

10/17/21

Accepted a FSW
position w/less hours

Durant, Kathleen
Food Service Worker

North

10/15/21

Personal

Enriquez, Elizabeth
Bilingual Para Educator

West

10/6/21

Personal

Fedelin, Marisa
Special Ed Para Educator

Bohn

10/12/21

Accepted Secretary
to the Director of
Special Ed

Lagunas, Perla
Para Educator I

North

10/4/21

Accepted Para
Educator I position
w/more hours

Lopez, Maribel
H.S. Administrative Secretary

Kimball

10/15/21

Personal

Morales, Adeline
Bilingual Para Educator

North

10/12/21

Accepted a Para
Educator I position

Najera, Esperanza

Transportation 10/3/21

Accepted Bus Driver

Bus Driver			position w/more hrs
Novoa, Liliana Bus Driver	Transportation	10/5/21	Accepted a Bus Driver position w/more hours
Orson, Anna School Supervision Assistant	McKinley	10/5/21	Personal
Parsons, Etelvina Clerk Typist II	Stein	10/10/21	Accepted Clerk Typist II position w/more hours
Valencia, Ana Special Ed Para I	Jacobson	9/30/21	Accepted Special Ed Para I position w/more hours
Valle, Dominique IEP Para Educator	West	10/3/21	Accepted a Special Ed Para Educator position

RECOMMENDATION: Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: October 15, 2021
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Ramirez, Julie

Herrera, Alejandra

MANAGEMENT/CLASSIFIED CONFIDENTIAL

Special Education/ District Education Center
(Replacement)
Program Administrator for Special Education
LME, Range 49, Step A
\$74,806.56
Fund: General

Kimball High School (Replacement)
School Counselor
LMP, Class 7, A
\$56,035.80
Fund: ESSER

BACKGROUND:

Carroll, Kelly

Haney, Tabitha

CERTIFICATED

West High School
Home Economics Teacher (Replacement)
“A”, III, Step 1
\$41,519.80
Fund: General

McKinley/Villalovoz Elementary
Teacher Librarian (New)

“B”, III, Step 1
\$40,983.36
Fund: ESSER

Quant-Dooley, Tania

South/West Park/ North School
Teacher Librarian (New)
“A”, I, Step 1
\$39,740.38
Fund: ESSER

BACKGROUND:

MANAGEMENT/CLASSIFIED
CONFIDENTIAL

Soto, Karina

Human Resources Clerk (New)
Human Resources
8 hours per day
Range 7 LMH, Step C - \$28.44
Funding: General Fund

BACKGROUND:

CLASSIFIED

Abdelrazek, Alyaa

Para Educator I (Replacement)
North
4 hours per day
Range 24, Step B - \$16.28
Funding: IASA Title I BAS GRNTS
Low Inc

Arellano, Genaro

Irrigation Specialist/Bus Driver/Custodian
(Replacement)
MOT
8 hours per day
Range 38, Step B - \$22.56
Funding: Special Ed Transportation,
Ongoing and Major Maintenance

Bonilla, Myrna

Bilingual Para Educator I (New)
South/West Park
3.5 hours per day
Range 24, Step B - \$16.28
Funding: Child Care & Dev Gain
MRKT SRVY

Burnell, Robert

Utility Person II (Replacement)
MOT
44

	8 hours per day Range 35, Step C - \$22.06 Funding: General Fund
Byrd, Rudie	School Supervision Assistant (Replacement) George Kelly 1 hour per day Range 21, Step A - \$14.53 Funding: General Fund
Byer, Linda	Food Service Worker (Replacement) Freiler 1.5 hours per day Range 22, Step E \$17.87 Funding: Child Nutrition – School Program
Camargo, Vanessa	Clerk Typist I (Replacement) Williams 4 hours per day Range 23, Step A - \$15.22 Funding: General Fund
Enriquez, Arial	School Supervision Assistant (Replacement) Hirsch 1.5 hours per day Range 21, Step A - \$14.53 Funding: General Fund Unrestricted
Fedelin, Marisa	Secretary to the Director of Special Ed (Replacement) Special Ed 8 hours per day Range 40, Step A - \$22.56 Funding: Special Education
Hamidi, Shkibah	Para Educator I (Replacement) Jacobson 4 hours per day Range 24, Step B - \$16.28 Funding: Targeted SES
MacDonald, Brian	FS Warehouseman Delivery Driver (Replacement) Warehouse 8 hours per day Range 35, Step C - \$22.06 Funding: Child Nutrition – School Program

Marquez, Marta	Registrar (Replacement) Tracy Charter 4 hours per day Range 35, Step C - \$22.06 Funding: General Fund
Mavis, Michelle	Special Ed Para Educator (Replacement) District Wide 6 hours per day Range 24, Step A - \$15.56 Funding: Special Education
Mix-Sommers, Alexandra	Para Educator I (New) Freiler 8 hours per day Range 24, Step B - \$16.28 Funding: ELO Grant
Morales, Adeline	Para Educator I (New) North 8 hours per day Range 24, Step B - \$16.28 Funding: ELO Grant
Najera, Esperanza	Bus Driver (Replacement) Transportation 8 hours per day Range 38, Step E - \$26.00 Funding: Special Ed Transportation
Narges, Mahiddin	School Supervision Assistant (Replacement) George Kelly 1.5 hours per day Range 21, Step A - \$14.53 Funding: General Fund
Novoa, Liliana	Bus Driver (New) Transportation 8 hours per day Range 38, Step C - \$23.67 Funding: Home to school transportation
Parsons, Etlvina	Clerk Typist II (New) Stein Range 27, Step E - \$20.10 Funding: Targeted SES

Thandi, Haramrit	Adult School Paraprofessional I (Replacement) Adult School 6 hours per day Range 24, Step A \$15.56 Funding: PR 6390 Adult Education
Valencia, Anna	Special Ed Para Educator (New) Jacobson 6 hours per day Range 24, Step E - \$18.72 Funding: SPED -IDEA BAS Grnt Title
Valle, Dominique	Special Ed Para Educator (New) West High 6 hours per day Range 24, Step A - \$15.56 Funding: Special Education

BACKGROUND:

COACHES

Albright, Ashley	Pep Squad – Assistant Advisor Kimball High Stipend: \$2544.59
Eaton, Derek	Basketball – Varsity Girls’ Tracy High Stipend: \$6358.61
Kalis, Phillip	Soccer – Varsity Girls’ Tracy High Stipend: 6358.61
Sims, Camon	Football – Frosh Assist Kimball High Stipend: \$5089.18
Zamzow, Ryan	Swimming – Assistant Coach Kimball High Stipend: \$4239.07

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: September 30, 2021
SUBJECT: Approve the ESSER III Expenditure Plan for the Tracy Unified School District

BACKGROUND: School districts, County Offices of Education (COEs), and charter schools, collectively known as Local Educational Agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The Plan must be adopted by the local Governing Board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must then submit its Plan to the California Department of Education for review and approval.

RATIONALE: In May of 2021, Dr. Pecot and Julie Stocking presented a combination of the Extended Learning Opportunity Grant (ELOG) and ESSER II and III expenditures, which was voted on and approved by the Board. The ESSER III Expenditure Plan uses those approved expenditures as the basis for this Plan, in consideration with additional stakeholder input that has been received and to address any newly-identified District needs. The ESSER III Expenditure Plan is specifically for ESSER III funds, not inclusive of ESSER II. District representatives met with SJCOE representatives prior to this Board Meeting to ensure the Plan meets all requirements.

FUNDING: There is no cost to this Agenda Item, but approval of the ESSER III Plan guarantees continued COVID-19 Relief Funds will be received by the District.

RECOMMENDATION: Approve the ESSER III Expenditure Plan for the Tracy Unified School District.

Prepared by: Ms. Tania Salinas, Director of Continuous Improvement, State and Federal Programs.



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Brian R. Stephens, Superintendent
DATE: October 18, 2021
SUBJECT: Adopt Revised Board Bylaw 9270 (First Reading)

BACKGROUND: Periodically throughout the year, board policies and bylaws are reviewed, revised and added, as current laws and requirements change. Tracy Unified is currently in the process of a Federal Program Review. Part of that review included the language contained in our BB 9270, Conflict of Interest.

RATIONALE: In accordance with the FPM Reviewer's findings, the conflict of interest policy meets their requirements, except for a statement regarding what happens if the policy is violated. That statement has been added and is shown in bold type at the end of the bylaw language. This is the only change to this bylaw.

FUNDING: Not Applicable.

RECOMMENDATION: Adopt Revised Board Bylaw 9270 (First Reading).

Prepared by: Brian R. Stephens, Ed.D., Superintendent.

Conflict Of Interest

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

(cf. 9005 - Governance Standards)

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic

Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

(cf. 4117.2/4217.2/4317.2 - Resignation)

(cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.
3. However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.
4. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for

uncontested matters.

- a. If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.
5. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

(cf. 3430 - Investing)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Nonschool Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

Conflict of Interest Violations

Board members or employees determined to be in violation of the conflict of interest policy may be recommended for censure or other disciplinary action.

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office
35107 School district employees
35230-35240 Corrupt practices, especially:
35233 Prohibitions applicable to members of governing boards
41000-41003 Moneys received by school districts
41015 Investments

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
81000-91014 Political Reform Act of 1974, especially:
82011 Code reviewing body
82019 Definition, designated employee
82028 Definition, gift
82030 Definition, income
82033 Definition, interest in real property
82034 Definition, investment
87100-87103.6 General prohibitions
87200-87210 Disclosure
87300-87313 Conflict of interest code
87500 Statements of economic interests
89501-89503 Honoraria and gifts
89506 Ethics; travel
91000-91014 Enforcement

PENAL CODE

85-88 Bribes

REVENUE AND TAXATION CODE

203 Taxable and exempt property - colleges

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:
18700-18707 General prohibitions
18722-18740 Disclosure of interests
18750.1-18756 Conflict of interest codes

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)
Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261
Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469
Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511
ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)
92 Ops.Cal.Atty.Gen. 19 (2009)
89 Ops.Cal.Atty.Gen. 217 (2006)
86 Ops.Cal.Atty.Gen. 138(2003)
85 Ops.Cal.Atty.Gen. 60 (2002)
82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)
63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

TUSD Adopted: 06.27.17

TUSD Revised:



BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: October 19, 2021
SUBJECT: Approve Agreement with Performance on Purpose, LLC

BACKGROUND: COVID-19 has caused our staff, leadership, and educators to face unprecedented challenges, changes, and demands on top of an already demanding field.

RATIONALE: The well-being of our employees is a critical component to the academic and social/emotional health and well-being of our students. Because of that, we've decided to partner with one of the nation's leading human performance companies, Performance on Purpose, LLC. Their program is designed to help support physical, mental, emotional, and spiritual well-being and help you to build capacity to manage the many stressors and demands one faces personally and professionally in daily life. We will be offering a full-scale mental well-being program to all staff at TUSD. This will include private performance coaching for every staff member, a kickoff keynote virtual training, and a digital, on-demand course on stress and resilience that staff can watch anytime from their phone, at home, or with families.

FUNDING: TUSD will initially compensate Performance on Purpose LLC in the amount of \$42,482.00 for 4 weeks of coaching at 5 hours/week. TUSD may open up additional hours based on need, not to exceed a total of \$152,500.00.

RECOMMENDATION: Approve Agreement with Performance on Purpose, LLC.

Prepared by: Dr. Rob Pecot, Assoc Supt of Business Services.



Performance on Purpose, LLC Scope of Services Agreement

This document serves as an Agreement executed on 10/15/2021 between Lauren Hodges and Phil Burton, co-owners of Performance on Purpose, LLC and Tracy Unified School District (buyer, client) for services including a virtual training (60-90 minutes), performance coaching, and our on-demand digital course license for 12 months.

Purpose Statement / Objective: Performance on Purpose agrees to coaching and training services and on-demand digital content to all TUSD staff, admin, and district level leadership.

Scope of Work: Performance on Purpose agrees to provide coaches for 5 hours of coaching sessions per week for all staff at TUSD beginning November 2021. In addition, Performance on Purpose agrees to provide a keynote kickoff 60-90 minute virtual training for a date TBD in November 2021, along with 12 months of licensure for all TUSD staff for their Agility digital course. The outcome is to staff to better support their mental well-being and resilience goals and identify one or two small changes they could make in the right direction to increase resilience, improve performance, and better respond to stress. The goal is to create positive downstream impact on the students they serve.

Schedule:

- Coaching to begin TBD in November 2021 for 4 weeks at 5 hours/week. Coaches to be assigned based on recommendations by TUSD staff.
- Keynote kickoff to take place on a date TBD in November 2021.
- Agility course to launch at the same time.

Price: TUSD will compensate Performance on Purpose, LLC in the amount of \$42,482.00 for this engagement. *Should coaching blocks be filled, TUSD may open up additional hours based on uptake and popularity. This amount of coaching is for 4 weeks only; Lauren Hodges and Rob Pecot to determine next steps after 1 month.*

INDEMNIFICATION

Each party (the "Indemnifying Party") agrees to defend, indemnify and hold harmless the other party and its respective officers, directors, employees, agents, successors, subsidiaries and any other affiliated entity (the "Indemnified Party") from and against all third party claims, demands, actions, causes of action, suits, losses, damages to persons or property, liabilities and all related costs and expenses, including without limitation, reasonable attorneys' fees (collectively "Claim(s)") to the extent arising from or relating to a) the Indemnifying Party's breach of one of its representations, obligations, warranties or covenants set forth in this Agreement; or b) any violation of applicable law or regulations by the Indemnifying Party.



Agreement:

I have read the foregoing information and understand it. Any questions which may have occurred to me have been answered to my satisfaction. I hereby fully and forever release and discharge Performance on Purpose, LLC, its assigns and agents, from all claims, demands, damages, rights of action, present and future therein.

Printed Name of Buyer/Client (TUSD or Rob Pecot): _____ Date: _____

Signature of Buyer (Client): _____ Date: _____

Printed Name of Lauren Hodges, Performance on Purpose, LLC: Lauren Hodges _____

Signature of Lauren Hodges, Performance on Purpose, LLC: Lauren Hodges Date: 10/15/2021 _____



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: October 19, 2021
RE: **Adopt Resolution No. 21-05 Authorizing Teachers to Teach Outside Their Credential Authorizations**

BACKGROUND: Education Code Section §44263 authorizes teachers to teach outside their credential authorization provided that the teachers has eighteen (18) semester units of lower division coursework or nine (9) semester units of upper division or graduate coursework in the content taught, and teacher any subject in departmentalized classed to a given class or group of student in grades K-12. The Tracy Unified School District currently has four (4) qualified teachers consenting to Ed Code §44263.

Education Code Section §44256(b) authorizes the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students 8th grade and below provided that the teacher has completed at least twelve (12) semester units of lower division or six (6) semester units of upper division or graduate coursework at an accredited institution in each subject to be taught. The Tracy Unified School District currently has twelve (12) qualified teachers consenting to Ed Code §44256(b).

Education Code Section §44258.2 authorizes the holder of single subject or secondary credential to teach a subject in departmentalized classes to a given class or group of students provided that the teacher has completed at least twelve (12) semester units of lower division or six (6) semester units of upper division or graduate coursework at an accredited institution in each subject to be taught. The Tracy Unified School District has two (2) qualified teachers consenting to Ed Code §44258.2.

RATIONALE: In all the above instances, the teacher involved must give their consent and the Board must adopt a resolution (see attached) authorizing the assignments. This agenda item meets District Strategic Goal #5- Continuously improve fiscal and human resources, facilities and operational processes in order to support our efforts to meet or exceed district, state, and federal agents.

FUNDING: None.

RECOMMENDATION: Adopt Resolution No. 21-05 Authorizing Teachers to Teach Outside Their Credential Authorizations

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



**BEFORE THE BOARD OF TRUSTEES OF TRACY UNIFIED SCHOOL DISTRICT OF
SAN JOAQUIN AND ALAMEDA COUNTIES, STATE OF CALIFORNIA
RESOLUTION 21-05
AUTHORIZING TEACHERS TO TEACH OUTSIDE OF THEIR CREDENTIAL
AUTHORIZATIONS 2021-2022**

BE IT RESOLVED that the Governing Board pursuant to Education Code Sections §44263 hereby authorizes teachers to teach outside their credential authorization provided that the teachers has eighteen (18) semester units of lower division coursework or nine (9) semester units of upper division or graduate coursework in the content taught, and teacher any subject in departmentalized classed to a given class or group of student in grades K-12. The Tracy Unified School District currently has four (4) qualified teachers consenting to Ed Code §44263.

Education Code Section §44256(b) authorizes the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade nine (9), provided that the teacher has completed at least twelve (12) semester units of lower division or six (6) semester units of upper division or graduate coursework at an accredited institution in each subject to be taught. The Tracy Unified School District currently has twelve (12) qualified teachers consenting to Ed Code §44256(b).

Education Code Section §44258.2 authorizes the holder of single subject or secondary credential to teach a subject in departmentalized classes to a given class or group of students provided that the teacher has completed at least twelve (12) semester units of lower division or six (6) semester units of upper division or graduate coursework at an accredited institution in each subject to be taught. The Tracy Unified School District has two (2) qualified teachers consenting to Ed Code §44258.2.

PASSED and ADOPTED by the Board of Trustees of the Tracy Unified School District, San Joaquin and Alameda Counties, State of California, this 26th Day of October 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President
Board of Trustees
Tracy Unified School District

Clerk
Board of Trustees
Tracy Unified School District

ATTESTED:

I hereby certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District of San Joaquin and Alameda Counties on the date shown above.

Clerk
Board of Trustees
Tracy Unified School District

TEACHERS TEACHING OUTSIDE THEIR CREDENTIALS			
2021-2022 SCHOOL YEAR			
TEACHERS TEACHING OUTSIDE THEIR CREDENTIALS			
Teacher's Name	Site	Ed Code	Subject
Martin, Ferne	Art Freiler	44256(b)	Science
Neylan, Geri	Kimball High	44263	Drama
Arbogast, Dawn	Monte Vista	44256(b)	Math
Azevedo, Jolene	Monte Vista	44256(b)	Physical Education
Gibbons-Couris, Sarah	Monte Vista	44256(b)	English
Hendersen, Jeff	Monte Vista	44256(b)	Social Sciences
Adams, David	Poet Christian	44256(b)	7th/8th Grade Math
Jaramillo-Salazar, Euphemia	Poet Christian	44256(b)	English
Telles, Jeffrey	Poet Christian	44256(b)	History
Cornish-Bowden, Joy	Tracy High	44258.2	Intermediate Art
Fishburn, Jay	Tracy High	44258.2	IB Theory of Knowledge
Anastasio, Stephen	West High	44263	Physical Education
Ceja, Sol	West High	44263	Science
Vega, Sandra	West High	44263	Social Science
Campbell, Rhonda	Williams	44256(b)	English
Ignatovich, Teresa	Williams	44256(b)	English
Mohr, Laura	Williams	44256(b)	Social Sciences
Reszka, Cheryl	Williams	44256(b)	Social Science/Technology

Ed Code 44263	4 teachers
Ed Code 44256(b)	12 teachers
Ed Code 44258.2	2 teachers